

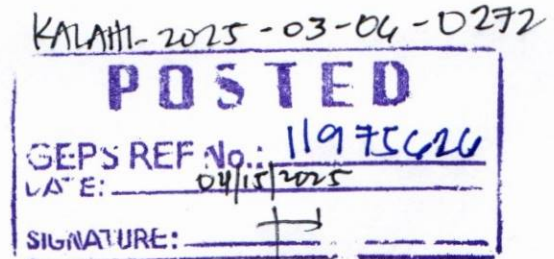
REQUEST FOR QUOTATION

NP-53.9 - Small Value Procurement

RFQ NO. 2025-03-06-178
DATE: April 14, 2025

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN NO : _____

Sir/Madam:



Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATION** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD fo-9 on or before

28 APR 2025 2025 @ 5:00:00 PM

Very truly yours,


ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

PURPOSE: FOR KC-KKB FOR THE MUNICIPALITY OF TIGBAO

PR Number: 2025-03-06-272

- | | | |
|--|--|---|
| 1. Award shall be made on per: | ☐ Item Basis | ☒ Lot Basis |
| 2. Quotation Validity : | 20 Calendar days from BID opening. | |
| 3. Goods shall be delivered: | 25 days after received/ conformed on the PO | |
| 4. Delivery Area : | Municipality Of Tigbao, ZDS | |
| 5. Terms of payment : | Within 60 Calendars after Delivery | |
| 6. Liquidated Damages/Penalty : | 1/10 of 1% undelivered portion x no. of days delayed | |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | | |
| 8. Warranty : | n/a | |
| 9. Performance Security : | n/a | |

Please email your request for quotation and annex A at bacrfq.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

NP-S3.9 - Small Value Procurement
ANNEX A: RFQ
RFQ No. : 2025-03-06-178
Date: April 14, 2025

Item No.	Qty.	Unit	PURCHASER'S SPECIFICATIONS		Supplier/Service Provider's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
	69	PAX	PROCUREMENT TRAINING 1 Meal and 2 snacks @ 2-days activity 3 Participants from 18 targets barangay (15 ACT, MCT and MIAC) May 15-16, 2025				
	69	PAX	FINANCE MANAGEMENT TRAINING 1 Meal and 2 snacks @ 2-days activity 3 Participants from 18 targets barangay (15 ACT, MCT and MIAC) May 29-30, 2025				
	69	PAX	OPERATION AND MAINTENANCE TRAINING 1 Meal and 2 snacks @ 2-days activity 3 Participants from 18 targets barangay (15 ACT, MCT and MIAC) June 19-20, 2025				
	30	PAX	MSIT ORIENTATION 1 Meal and 2 snacks @ 1-day activity from 18 targets barangay (30 ACT, MCT and MIAC) July 25, 2025				
	185	PAX	BARANGAY ACCOUNTABILITY REPORT 1 Meal and 2 snacks @ 1-day activity 10 Participants from 18 targets barangay (5 ACT, MCT and MIAC) August 21-22, 2025				
	50	PAX	MUNICIPAL ACCOUNTABILITY REPORT 1 Meal and 2 snacks @ 1-day activity (50 ACT, MCT, Barangay and MIAC) September 25, 2025				
	50	PAX	SUSTAINABILITY PLANNING WORKSHOP 1 Meal and 2 snacks @ 2-days activity (50 ACT, MCT, Barangay and MIAC) October 23-24, 2025				
			XXXXXXXXXXXXXXXXXXXX				
							311,600.00

PURPOSE: FOR KC-KKB FOR THE MUNICIPALITY OF TIGBAO

PR. NO. 2025-03-06-272

DOCUMENTS REQUIRED DURING RFQ OPENING:

- Mayor's Permit
- Philgeps Registration Number
- Income/Business Tax Return for ABC's Above 500k

DOCUMENT/S REQUIRED BEFORE ISSUANCE OF NOTICE OF AWARD:

- Omnibus Sworn Statement for ABC's Above 500k

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos. (062) 991-6030/991-6056 Telefax: (062)993-0652