

REQUEST FOR QUOTATION

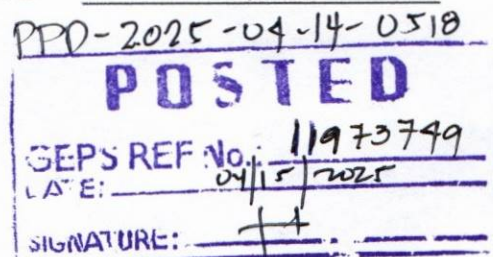
Section 53.9b - SVP - Goods

RFQ NO. RFQ-2025-04-14-429

DATE: 14-Apr-2025

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:

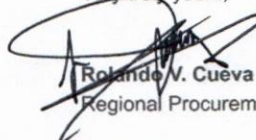


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **APRIL 21, 2025 @ 05:00 PM**

Very truly yours,

  
Rolando V. Cueva  
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **1ST SEMESTER STAFF DEVELOPMENT MEETING CUM DIVISON 1ST QUARTER STAFF MEETING CY 2025**
- PR NUMBER** : **2025-04-14-518**
1. Award shall be made on per : ☐ Item Basis ☒ Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : **MAY 28-30, 2025**
4. Delivery Area : **ZAMBOANGA CITY**
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

Please email your accomplished request for quotation and annex a at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

## Section 53.9b - SVP - Goods

## ANNEX A: RFQ

RFQ NO. : RFQ-2025-04-14-429

DATE : 2025-04-14

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

| ITEM NO. | QTY. | UNIT | PURCHASER'S SPECIFICATIONS  | TOTAL ABC  | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|------|---|------------|-------------------------|-----------|------------|
|          |      |      | CATERING SERVICES   | 150,000.00 |                         |           |            |
| 1        | 50   | PAX  | 3 MEALS & 2 SNACKS (DAY 1)  |            |                         |           |            |
| 2        | 50   | PAX  | 3 MEALS & 2 SNACKS (DAY 2)  |            |                         |           |            |
|          |      |      | XXX |            |                         |           |            |

|         |   |  |
|---------|---|--|
| PURPOSE | : | 1ST SEMESTER STAFF DEVELOPMENT MEETING CUM DIVISON 1ST QUARTER STAFF MEETING CY 2025 |
| PR. NO. | : | 2025-04-14-518   |

**DOCUMENTS REQUIRED DURING RFQ OPENING:**

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

**DOCUMENT/S REQUIRED BEFORE ISSUANCE OF NOTICE OF AWARD:**

- ### 1. Omnibus Sworn Statement for ABC's Above 500k



## MENU

## DAY ONE (1)

POLICY AND PLANS DIVISION 1<sup>ST</sup> SEMESTER STAFF DEVELOPMENT MEETING CUM DIVISION'S 1<sup>ST</sup> QUARTER STAFF MEETING CY 2025, ON MAY 29-30, 2025.

| BREAKFAST   | LUNCH  | DINNER  | SNACKS  |
|---|--|---|---|
| <ul style="list-style-type: none"> <li>➤ RICE</li> <li>➤ BEEF TAPA</li> <li>➤ BIHON</li> <li>➤ FRIED EGG</li> <li>➤ FRESH FRUITS</li> <li>➤ BROWNIES</li> <li>➤ SOFTDRINKS</li> </ul> | <ul style="list-style-type: none"> <li>➤ Rice</li> <li>➤ Chicken Barbeque</li> <li>➤ Beef Estupao</li> <li>➤ Sotanghon</li> <li>➤ Letchepplan</li> <li>➤ Softdrinks</li> </ul> | <ul style="list-style-type: none"> <li>➤ Rice</li> <li>➤ Sotanghon</li> <li>➤ Beef Steak</li> <li>➤ Fried Chicken</li> <li>➤ Fresh Fruits</li> <li>➤ Gelatin</li> <li>➤ Softdrinks</li> </ul> | <p>AM</p> <ul style="list-style-type: none"> <li>➤ Chicken Siopao with Juice in can</li> </ul> <p>PM</p> <ul style="list-style-type: none"> <li>➤ Fresh Lumpia with Juice in can</li> </ul> |


## MENU

## DAY TWO (2)

POLICY AND PLANS DIVISION 1<sup>ST</sup> SEMESTER STAFF DEVELOPMENT MEETING CUM DIVISION'S 1<sup>ST</sup> QUARTER STAFF MEETING CY 2025, ON MAY 29-30, 2025.

| BREAKFAST  | LUNCH   | DINNER   | SNACKS  |
|--|---|--|---|
| <ul style="list-style-type: none"> <li>➤ Rice</li> <li>➤ Scramble Egg</li> <li>➤ Dried Fish/Dangit</li> <li>➤ Bihon</li> <li>➤ Fresh Fruits</li> <li>➤ Cake</li> <li>➤ Softdrinks</li> </ul> | <ul style="list-style-type: none"> <li>➤ Rice</li> <li>➤ Vegetable Salad</li> <li>➤ Adobo Chicken</li> <li>➤ Shrimp Soup</li> <li>➤ Fresh Fruits</li> <li>➤ Brownies</li> <li>➤ Softdrinks</li> </ul> | <ul style="list-style-type: none"> <li>➤ Rice</li> <li>➤ Bihon</li> <li>➤ Chicken Barbeque</li> <li>➤ Bihon</li> <li>➤ Gelatin</li> <li>➤ Freshfruits</li> <li>➤ Softdrinks</li> </ul> | <p>AM</p> <ul style="list-style-type: none"> <li>➤ Empanada with Juice in can</li> </ul> <p>PM</p> <ul style="list-style-type: none"> <li>➤ Buko Pie with Juice in can</li> </ul> |

Corrected by:

  
 Hasan B. Almad  
 Chief PPD