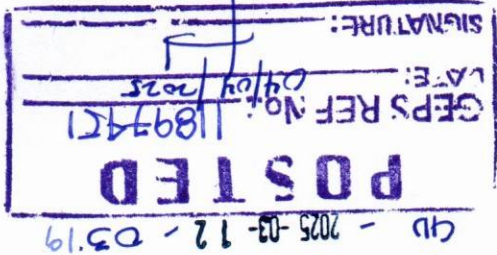


REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO.  
DATE:

2025-04-04-371  
APRIL 04, 2025



COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.  
COMPANY TIN  
Sir/Madam:

Please quote your government prices including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before **APRIL 11, 2025, 9 AM.**

Very truly yours,  
**ROLANDO CUEVA**  
Regional Procurement Officer

PURPOSE: PROCUREMENT FOR EXECUTIVE CHAIR FOR CIU USE CY2025

PR NUMBER: 2025-03-12-319

1. Award shall be made on per ☐ Item Basis ☒ Lot Basis
2. Quotation validity: 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on: 15 DAYS UPON RECEIPT OF PURCHASE ORDER
4. Delivery Area: DSWD-CIU, STA. BARBARA, ZAMBOANGA CITY
5. Terms of payment: W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty: 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: N/A
9. Performance Security: N/A

Please email your accomplished request for QUOTATION and ANNEX A at [bac.dswd.fo9@gmail.com](mailto:bac.dswd.fo9@gmail.com)

(signature over printed name)  
Supplier

PHILGEPS NO.:

PHILGEPS EXPIRY:





Section 52.1b - Shopping

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
CONTACT PERSON : IRENE C. GUAVES  
CONTACT NO. : 09171031047

ANNEX A: RFQ  
RFQ NO. : 2025-04-04-371  
DATE : APRIL 04, 2025

| ITEM NO. | QTY. | UNIT   | PURCHASER'S SPECIFICATIONS                                                                                         | TOTAL ABC  | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|--------|--------------------------------------------------------------------------------------------------------------------|------------|-------------------------|-----------|------------|
| 1        | 40   | PIECES | EXECUTIVE CHAIR WEIGHT CAPACITY:150KG BACK TILT TENSION:90 DEGREES-180 DEGREES WITH NECK SUPPORT AND WAIST SUPPORT |            |                         |           |            |
|          |      |        | XXXXXXXXXXXXXXXXXXXXXXXXXXXX                                                                                       |            |                         |           |            |
|          |      |        |                                                                                                                    |            |                         |           |            |
|          |      |        |                                                                                                                    |            |                         |           |            |
|          |      |        |                                                                                                                    |            |                         |           |            |
|          |      |        | TOTAL                                                                                                              | 400,000.00 |                         |           |            |

PURPOS : PROCUREMENT FOR EXECUTIVE CHAIR FOR CIU USE CY2025  
PR. NO. : 2025-03-12-319

DOCUMENT/S REQUIRED DURING RFQ OPENING:  
1. Mayor's Permit  
2. Philgeps Registration Number

P

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

IRENE C. GUAVES  
CANVASSER



DSWD Field Office IX - General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph> Email: [philgeps@dswd.gov.ph](mailto:philgeps@dswd.gov.ph) Tel. Nos. (062) 991-6000/991-6006 Telefax: (062) 995-0892