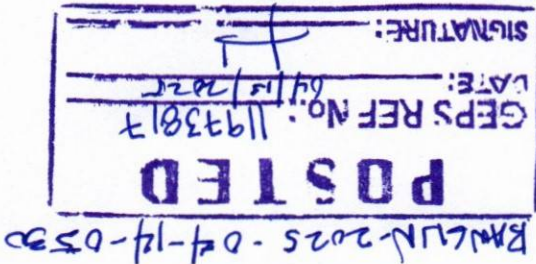




REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. RFO-2025-04-15-442
DATE: 15-Apr-2025



Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before 21 APR 2025

Terms and Conditions:

- PURPOSE** : OFFICE SUPPLIES TO BE USED IN BANGUN IMPLEMENTATION FOR 2025
- PR NUMBER** : PR 2025-04-14-530
1. Award shall be made on per : Item Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : 20 calendar days upon receipt of approved PO
4. Delivery Area : DSWD FO IX
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

Very truly yours,
ROLANDO V. CUEVA
Regional Procurement Officer

(signature over printed name)
Supplier
PHILGEPS NO.:
PHILGEPS EXPIRY:

Section 52.1b - Shopping

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ANNEX A: RFQ

RFQ NO. : RFQ-2025-04-15-442
DATE : 2025-04-15

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	200	Pieces	SIGN PEN, BLACK, LIQUID/GEL INK, 0.5mm needle tip	170,260.00			
2	200	Pieces	Sign Pen, Blue, Liquid/Gel Ink 0.5mm needle tip				
3	50	can	Air freshener, aerosol, 280ml/150g min				
4	50	Bottle	Cleaner, Toilet bowl and urinal, 900ml-1000ml cap				
5	50	can	Disinfectant Spray, aerosol type, 400-500 grams				
6	20	Jars	Glue, all purpose, gross weight, 200grams min				
7	30	Box	Staple wire, standard				
8	20	Roll	Tape, Packaging, width 48mm				
9	40	Roll	Tape, transparent 24mm				
10	40	Roll	Tape, transparent 48mm				
11	200	Ream	Paper, Multi-purpose (COPY), A4, 70gsm				
12	200	Ream	Paper, Multi-purpose (COPY), Legal, 70gsm				
13	30	Pieces	Correction Tape, 1 piece in individual plastic				
14	30	Box	Paper clip, 50mm, 100pieces per box or 120 grams				
15	5	Box	Envelop, Documentary, for legal size document, 500pieces per box				
16	10	Box	Pencil, lead with eraser, 12 dozens per box				
17	20	Pack	Toilet tissue paper, 2-plys sheets, 150 pulls, 12rolls in pack				
18	20	Box	Fastener, plastic, 70mm between prongs, 50 sets per box				

19	10	Pieces	Puncher, Paper, heavy duty, with two hole guide, 1 piece in individual box			
20	15	Pieces	stamp pad, FELT, bed dimension, 60mm x 100mm			

PURPOSE : OFFICE SUPPLIES TO BE USED IN BANGUN IMPLEMENTATION FOR 2025

PR. NO. : PR 2025-04-14-530

MICHAEL GABRIEL TARROZA
CANVASSER

- DOCUMENT/S REQUIRED DURING RFQ OPENING:**
- 1. Mayor's Permit
 - 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

DSWD Field Office IX , General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652