

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. RFQ-2025-03-17-251
 DATE: 17-Mar-2025

POSTED

TRTP-2025-03-17-251

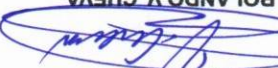
GEPS REF. NO. 11897864
 DATE: 03/19/2025
 SIGNATURE: _____

Sir/Madam:
 COMPANY NAME _____
 COMPANY ADDRESS _____
 CONTACT PERSON _____
 CONTACT NO. _____
 COMPANY TIN _____

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before 24 Mar 2025 @ 05:00 pm

Very truly yours,

ROLANDO V. CUEVA
 Regional Procurement Officer

Terms and Conditions:

PURPOSE : OFFICE SUPPLIES FOR THE USE OF TBTP STAFF

- PR NUMBER** : 2025-02-04-18
1. Award shall be made on per _____ Item Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : **20 calendar days upon receipt of approved PO**
4. Delivery Area : **DSWD FO IX**
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

(signature over printed name)
 Supplier _____

PHILGEPs NO.: _____
 PHILGEPs EXPIRY: _____





Section 52.1b - Shopping

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :

ANNEX A: RFQ
 RFQ NO. : 2025-03-17-251
 DATE : 2025-03-17

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	27	BOX	FASTENER, plastic, 70mm between prongs, 50 sets per box				
2	100	PIECE	MARKER, PERMANENT, broad type, blue				
3	100	PIECE	Certificate Holder A4 link for sample: https://down-ph.img.susercontent.com/file/159ad2ea22be0e7722f81f21069				
4	2000	PIECE	Horizontal ID card case holder	95,640.00			
5	15	PIECE	Office Clipboard Acrylic Legal				
6	2000	PIECE	Ballpen				
			(See Attached Spec's)				

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DOCUMENT/S REQUIRED DURING RFQ OPENING:
 1. Mayor's Permit
 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

MICHAEL GABRIEL TARROZA
 CANVASSEER



DSWD Field Office IX , General Vicente Alvarez Street, Zamboanga City, Philippines 7000
 Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652