

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. RFQ-2025-02-25-83
DATE: 25-Feb-2025

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

SOCPEN-2025-02-24-0154
POSTED
GEPs REF No: 11809591
DATE: Feb 25, 2025
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **03 MAR 2025**
at 05:00 pm

Very truly yours,
[Signature]
ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : PRINTERS AND INKS FOR SOCPEN OFFICE SUPPLIES
- PR NUMBER** : PR-2025-02-24-154
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **10 days upon receive of P.O**
- 4. Delivery Area : **DSWD FO IX**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



