



PHILGEPIS NO.: \_\_\_\_\_  
PHILGEPIS EXPIRY: \_\_\_\_\_  
Supplier  
[signature over printed name]

Please email your accomplished request for quotation and annex A at bac.dswdfo9@gmail.com

- PR NUMBER : 2025-2-18-128
- PURPOSE : FOR THE OF PANTAWID POO PAGDIAN STAFF
- Terms and Conditions:
- 1. Award shall be made on per : Item Basis
- 2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : WITH IN DELIVERY SCHEDULED UPON RECEIPT OF .P.O.
- 4. Delivery Area : DSWD FIELD OFFICE IX PAGADIAN CITY ZDS
- 5. Terms of payment : W / IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Regional Procurement Officer

Very truly yours,  
*[Signature]*  
ROLANDO V. CREVA

Please submit the form together with Annex A to DSWD FO IX BAC OFFICE on or before 27 MAR 2025 @ 05:00 pm

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

Sir/Madam:

- COMPANY NAME
- COMPANY ADDRESS
- CONTACT PERSON
- CONTACT NO.
- COMPANY TIN

POSTED  
GEPIS REF. NO. 11997861  
DATE: 03/18/2025  
SIGNATURE: *[Signature]*

PANTAWID-2025-03-18-0128

RFQ NO. 2025-03-18-52  
DATE: 3/18/25

Section 52.1b - Shopping

REQUEST FOR QUOTATION





ADMINISTRATIVE DIVISION  
PROCUREMENT MANAGEMENT SECTION  
DSWD-GF-002 | REV 02 | 17 AUG 2022

Section 52.1b - Shopping

ANNEX A: RFQ  
RFQ NO. :  
DATE :

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

| ITEM NO. | QTY. | UNIT  | PURCHASER'S SPECIFICATIONS  | TOTAL ABC  | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|-------|---|------------|-------------------------|-----------|------------|
| 1        | 17   | UNITS | EXECUTIVE TASK CHAIR  |            |                         |           |            |
| 2        | 1    | UNIT  | EXECUTIVE HIGH BACK OFFICE CHAIR  |            |                         |           |            |
| 3        | 1    | UNIT  | 100 INCH PROJECTOR SCREEN WITH ELECTRIC REMOTE CONTROL RETRACTABLE AUTOMATIC PULLDOWN HD PROJECTOR SCREEN                                       |            |                         |           |            |
| 4        | 4    | UNITS | CCTV CAMERA 2K QHD STARLIGHT COLOR NIGHT VISION IP66 OUTDOOR PAN/TILT WIFI CAMERA   |            |                         |           |            |
| 5        | 1    | UNIT  | STEEL CABINET 3D LITERAL FILING CABINET   |            |                         |           |            |
| 6        | 4    | UNITS | ALL IN ONE PRINTER WITH SCANNER INK TANK SYSTEM   |            |                         |           |            |
| 7        | 4    | UNIT  | INTERCOM WIRELESS INTERCOM SYSTEM 21 CHANNEL SUPPOR   |            |                         |           |            |
| 8        | 1    | UNIT  | SPEAKER ACTIVE PORTABLE TROLLEY SPEAKER WITH USB/SD FM/BT & 2 WIRELESS MIC 600 WATTS  |            |                         |           |            |
| 9        | 10   | UNIT  | OFFICE TABLE FREESTANDING TABLE MELAMINE BOARD COLOR: BEIGE GRAY WENGE, MEASUREMENT 150 W X 70 D X 74H CM                                       | 315,600.00 |                         |           |            |
| 10       | 1    | UNIT  | OFFICE TABLE FREESTANDING TABLE MELAMINE BOARD COLOR: RED BROWN, WENGE MEASUREMENT 120W X 60D X 76 H CM, 140W X 70D X 76HCM, 1.60W X 78D 76H CM |            |                         |           |            |
| 11       | 50   | PCS   | LONG FILE BINDER FOLDER ORGANIZER DOCS. 35.5 X 23.5 CM GREEN  |            |                         |           |            |
| 12       | 30   | PCS   | LONG FILE BINDER FOLDER ORGANIZER DOCS. 35.5 X 23.5 CM PINK   |            |                         |           |            |
| 13       | 30   | PCS   | LONG FILE BINDER FOLDER ORGANIZER DOCS. 35.5 X 23.5 CM RED  |            |                         |           |            |
| 14       | 40   | PCS   | LONG FILE BINDER FOLDER ORGANIZER DOCS. 35.5 X 23.5 CM YELLOW   |            |                         |           |            |
| 15       | 30   | BXS   | PAPER BOND LONG 5-24 5 REMS/BX 70 GSM   |            |                         |           |            |
| 16       | 12   | BXS   | PAPER BOND A4 5-24 5 REMS/BX 70 GSM   |            |                         |           |            |
| 17       | 50   | BXS   | SIGN PEN 0.5MM GEL INK 125/BX BLACK   |            |                         |           |            |
| 18       | 50   | BXS   | SIGN PEN 0.5MM GEL INK 125/BX BLUE  |            |                         |           |            |
|          |      |       | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  |            |                         |           |            |

PURPOSE : FOR THE OF PANTAWID POO PAGDIAN STAFF

PR. NO. : 2025-2-18-128

DOCUMENT/S REQUIRED DURING RFQ OPENING:  
1. Mayor's Permit  
2. Philgepat Registration Number

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

JUN GLOVA