

**REQUEST FOR QUOTATION**

**Section 52.1b - Shopping**

RFQ NO. 2025-2-25-157  
DATE: 2/27/25

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

PANTAWID-2025-02-25-0157

**POSTED**  
GEPs REF No.: 11827999  
DATE: Feb - 27 - 2025  
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT and other incidentals, and other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

09 MAR 2025 @ 04:00 pm

Very truly yours,

[Signature]  
**ROLANDO V. CUEVA**

Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR THE USE SIBUGAY PANTAWID OPERATION CY 2025**
- PR NUMBER** : **2025-02-25-157**
- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : **20 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **WITH IN DELIVERY SCHEDULED UPON RECEIPT OF .P.O.**
- 4. Delivery Area : **DSWD FIELD OFFICE IX ZAMBOANGA SIBUGAY PROVINCE IPIL**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

**Please email your accomplished request for quotation and annex A at bac.dswdfo9@gmail.com**

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



ADMINISTRATIVE DIVISION  
 PROCUREMENT MANAGEMENT SECTION  
 DSWD-GF-002 | REV 02 | 17 AUG 2022

Section 52.1b - Shopping

COMPANY NAME :  
 COMPANY ADDRESS :  
 CONTACT PERSON :  
 CONTACT NO. :

ANNEX A: RFQ  
 RFQ NO. :  
 DATE :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	2	UNITS	WINDOW TYPE AIRCON WINDOW TYPE 0.75 HP				
2	6	UNITS	PRINTER 3 IN 1 WITH SCANNER				
3	1	UNIT	FREE STANDING WATER DISPENSER HOT AND COLD WITH CABINET				
4	2	UNITS	STAND FAN 16"				
5	1	PCS	OFFICE CHAIR	125,500.00			
6	1	UNITS	CABINET SMALL 2 DOOR WITH DRAWER AND KEY				
7	1	PCS	PORTABLE FOLD IN HALF TABLE 6"				
			XX				

PURPOSE : FOR THE USE SIBUGAY PANTAWID OPERATION CV 2025  
 PR. NO. : 2025-02-25-157

DOCUMENTS REQUIRED DURING RFQ OPENING:  
 1. Mayor's Permit  
 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER

CANVARER  
 GLOVA

DSWD Field Office IX, General Vi  
 Yarez Street, Zamboanga City, Philippines 7000  
 Website: <http://www.dswd.gov.ph/fo9@dsw> | Tel Nos: (062) 991-6030/991-6056 | Telefax: (062) 993-0652