

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. _____

DATE: _____

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

PANTAWID-2025-02-18-0111
POSTED
GEP'S REF No.: 11839216
DATE: MAR 09, 2025
SIGNATURE: [Signature]

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

10 MAR 2025 @ 05:00 pm

Very truly yours,
[Signature]
ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR THE USE PROVINCIAL OPERATION OFFICE ZCIC PANTAWID**
- PR NUMBER** : **2025-02-18-111**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : **20 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **WITH IN DELIVERY SCHEDULED UPON RECEIPT OF .P.O.**
- 4. Delivery Area : **DSWD FIELD OFFICE IX ZAMBOANGA CITY**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Please email your accomplished request for quotation and annex A at bac.dswdf09@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____





ADMINISTRATIVE DIVISION
 PROCUREMENT MANAGEMENT SECTION
 DSWD-GF-002 | REV 02 | 17 AUG 2022

Section 52.1b - Shipping

ANNEX A BIDDING NO. : 2025-02-21-73
 DATE : 2/21/25

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL AMT	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	700	REAMS	BOND PAPER LONG AT 500G.CI. 520 (GOOD QUALITY)				
2	500	REAMS	BOND PAPER A4 AT 500G.CI. 520 (GOOD QUALITY)				
3	15	UNIT	HEAVY DUTY PLASTIC MONOBLOCK CHAIR				
4	30	BOTTLES	BIFOLD008K				
5	10	BOTTLES	B15000M				
6	10	BOTTLES	B15000Y				
7	10	BOTTLES	B15000C				
8	48	BOTTLES	003 BK (EPSON)				
9	24	BOTTLES	003 C (EPSON)				
10	24	BOTTLES	003 M (EPSON)				
11	24	BOX	003 Y (EPSON)				
12	48	BOTTLES	001 BK (EPSON)				
13	24	BOTTLES	001 C (EPSON)				
14	24	BOTTLES	001 M (EPSON)				
15	24	BOTTLES	001 Y (EPSON)				
16	10	PCS	18.5CM SCISSOR HEAVY DUTY STAINLESS STEEL				
17	25	PCS	ADHESIVE SCOTCH TAPE SIG CORE 1/2 INCH				
18	50	BOXES	STAPLE WIRE #35				
19	100	BOXES	PAPER FASTENER (PLASTIC COATED, 70MM)				
20	100	BOXES	VINYL COATED PAPER CUP ASSORTED COLOR (8MM, 130MM)				
21	20	BOXES	EXPANDED FOLDER YELLOW LONG AT 100 PCS (14 INCHES)				
22	10	BOXES	PERMANENT MARKER BLACK				
23	3	PCS	STEEL SHAVING 1.5M X 0.457M X 1.5M BLACK				
				381,500.00			

PURPOSE : FOR THE USE OF PROVINCIAL OPERATION OFFICE EDC PARANAND CT 2025
 PR. NO. : 2025-02-18-111

DOCUMENTS REQUIRED DURING PRO OFFERING:
 1. Mayor's Permit
 2. Philippine Registration Number

JIM GLOVA

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

DSWD Field Office IX - General Vito Cruz Street, Zamboanga City, Philippines 7000
 Website: <http://www.dswd.gov.ph/1679@ds>
 Tel Nos: (052) 991-4030/991-4056 Telefax: (052) 993-0652