

REQUEST FOR QUOTATION

NP-53.9 - Small Value Procurement

RFQ NO. 2025-03-12-218
DATE: March 12, 2025

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN NO : _____

POSTED
KMAH1-2025-03-12-0329
GEP'S REF. No. 11886492
DATE: 03/15/2025
SIGNATURE: _____

Sir/Madam:


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATION** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD fo-9 on or before

MARCA 24. 2025 @ 5:00:00 PM

Very truly yours,


ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

PURPOSE : FOR KC-KKB ZAMBOANGA CITY
PR Number : 2025-03-12-329

1. Award shall be made on per: Item Basis Lot Basis
2. Quotation Validity : 20 Calendar days from BID opening.
3. Goods shall be delivered : 25 days after received/ conformed on the PO
4. Delivery Area : Zamboanga City
5. Terms of payment : Within 60 Calendars after Delivery
6. Liquidated Damages/Penalty : 1/10 of 1% undelivered portion x no. of days delayed
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : n/a
9. Performance Security : n/a

Please email your request for quotation and annex A at bacrfq.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO: _____

PHILGEPS EXPIRY: _____



ADMINISTRATIVE DIVISION
PROCUREMENT MANAGEMENT SECTION

DSWD-GF-0021 REV 02 | 17 AUG 2022

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ANNEX A: RFQ

RFQ No. : 2025-03-12-218

Date: March 12, 2025

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

Item No.	Qty.	Unit	PURCHASER'S SPECIFICATIONS	Supplier/Service Provider's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
90	PAX		PARTICIPATORY SITUATIONAL ANALYSIS ACTIVITY 1 Meal and 2 snacks @ 2-days activity 2 Barangays 45 Participants (35 from barangay (10 ACT/CCT) March 27-28, 2025			
35	PAX		PROJECT DEVELOPMENT WORKSHOP 1 Meal and 2 snacks @ 2-days activity 10 Participants from 2 target barangays (10 ACT/CCT and 5 CLGU) April 17-18, 2025			
60	PAX		CRITERIA SETTING WORKSHOP 1 Meal and 2 snacks @ 1-day activity 2 Barangays 30 Participants (20 from barangay and 10 from ACT/CCT) May 16, 2025			
31	PAX		CIAC TECHNICAL REVIEW 1 Meal and 2 snacks @ 1-day activity (3 Participants from 2 barangay 10 from ACT/CCT and 15 CIAC) May 23, 2025			
40	PAX		CDC-PRA 1 Meal and 2 snacks @ 1-day activity (5 Participants from 2 target barangays (10 ACT/CCT and 20 From CIAC) May 30, 2025			
25	PAX		PROCUREMENT TRAINING 1 Meal and 2 snacks @ 2-days activity (5 Participants from 2 target barangays, 10 ACT/CCT, and 5 CLGU) June 24-25, 2025			
40	PAX		SUSTAINABILITY PLANNING WORKSHOP 1 Meal and 2 snacks @ 2-days activity 40 Participants (ACT/CCT and CIAC Members) October 24, 2025 XXXXXXXXXXXXXXXXXXXX			
					380,500.00	

PURPOSE: FOR KC-KKB ZAMBOANGA CITY

PR. NO. 2025-03-12-329

Eduin D. Hizonada
CANVASSER
C.P. NO. 0955442971

DOCUMENTS REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500K

DOCUMENT/S REQUIRED BEFORE ISSUANCE OF NOTICE OF AWARD:

1. Omnibus Sworn Statement for ABC's Above 500K

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph>/fo9@dswd.gov.ph Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652