

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. RFQ-2025-03-13-226
 DATE: 13-Mar-2025

BANGUN-2025-03-13-0352
POSTED
 GEPS REF No.: 11886489
 DATE: 14/03/2025
 SIGNATURE: _____

COMPANY NAME _____
 COMPANY ADDRESS _____
 CONTACT PERSON _____
 CONTACT NO. _____
 COMPANY TIN _____

Sir/Madam:

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **18 MAR 2025 @ 09:00 am**

Very truly yours,

ROLANDO V. CUEVA
 Regional Procurement Officer

PURPOSE : OFFICE SUPPLIES TO BE USED IN BANGUN IMPLEMENTATION 2025

PR NUMBER : 2025-03-13-352
 1. Award shall be made on per _____ Item Basis
 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
 3. Goods shall be delivered on : **20 calendar days upon receipt of approved PO**
 4. Delivery Area : **DSWD FO IX**
 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 8. Warranty : N/A
 9. Performance Security : N/A

(signature over printed name)
 Supplier
 PHILGEPS NO.: _____
 PHILGEPS EXPIRY: _____





Section 52.1b - Shopping

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :
 ANNEX A: RFQ
 RFQ NO. : REQ-2025-03-13-226
 DATE : 2025-03-13

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	2		Acetate 200 microns PVC bindin cover (A4 size 210mmx297mm)(100pcs per ream)				
2	2		Plastic ring binding A4 size black (14mm 100pcs)				
3	50		"Sign here" sticky note, 44x12mm per color size 5 color per pack				
4	30		Ink cart EPSON T00v100 (003), Black	67,000.00			
5	30		Ink cart EPSON T00v100 (003), Cyan				
6	30		Ink cart EPSON T00v100 (003), Magenta				
7	30		Ink cart EPSON T00v100 (003), Yellow				
			(See Attached Spec's)				

PURPOSE : OFFICE SUPPLIES TO BE USED IN BANGUN IMPLEMENTATION 2025

PR. NO. : 2025-03-13-352

DOCUMENTS REQUIRED DURING RFQ OPENING:
 1. Mayor's Permit
 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

MICHAEL GABRIEL TARROZA
CANVASSER



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 Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652