


REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2025-2-20-48
DATE: 2/20/2025

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

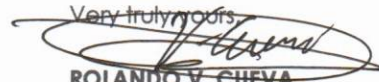
PANAWID-2025-02-18-0120
POSTED
GEP'S REF. No. 11791870
DATE: FEB. 20, 2025
SIGNATURE: 

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

24 FEB 2025 @ 05:00 PM

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- | | | |
|--|---|---|
| PURPOSE | : | FOR CY 2025 OFFICE SUPPLIES OF ZDN DIPOLOG CLUSTER (POO) & MUNICIPAL OPERATIONS OFFICE STAFF ZDN |
| PR NUMBER | : | 2025-02-18-126 |
| 1. Award shall be made on per | : | <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity | : | 20 CALENDAR DAYS FROM BID OPENING |
| 3. Goods shall be delivered on | : | WITH IN DELIVERY SCHEDULED 15 CD UPON RECIEPT OF NTP |
| 4. Delivery Area | : | DSWD FIELD OFFICE IX ZAMBOANGA DEL NORTE DIPOLOG CLUSTER |
| 5. Terms of payment | : | W/ IN 60 CALENDAR DAYS AFTER DELIVERY |
| 6. Liquidated Damages/Penalty | : | 1/10 of 1% of undelivered portion x No. of days of delay |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | | |
| 8. Warranty | : | N/A |
| 9. Performance Security | : | N/A |

Please email your accomplished request for quotation and annex A at bac.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ANNEX A: Rfq
RFQ NO. :
DATE : 2025-2-26-48
2/26/2025

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ASC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	269	REMS	PAPER BOND LONG 5-20 @ 800 SHEETS/REM				
2	31	REMS	PAPER BOND SHORT 5-20 @ 800 SHEETS/REM				
3	312	REMS	PAPER BOND A4 5-20 @ 500 SHEETS/REM				
4	35	BOTLS	INK BTD00 BLACK (BROTHER)				
5	6	BOTLS	INK BTD00 BLUE (BROTHER)				
6	6	BOTLS	INK BTD00 YELLOW (BROTHER)				
7	6	BOTLS	INK BTD00 MAGENTA (BROTHER)				
8	27	BOTLS	INK 444 BLACK (EPSON)				
9	8	BOTLS	INK 444 BLUE (EPSON)				
10	8	BOTLS	INK 444 YELLOW (EPSON)				
11	8	BOTLS	INK 444 MAGENTA (EPSON)				
12	9	BOTLS	INK 003 BLACK (EPSON)				
13	4	BOTLS	INK 003 BLUE (EPSON)				
14	5	BOTLS	INK 003 YELLOW (EPSON)				
15	5	BOTLS	INK 003 MAGENTA (EPSON)				
16	3	BOTLS	INK 001 BLACK (EPSON)				
17	2	BOTLS	INK 001 BLUE (EPSON)				
18	2	BOTLS	INK 001 YELLOW (EPSON)				
19	2	BOTLS	INK 001 MAGENTA (EPSON)				
20	6	BXS	BAUPEIN (BLACK) BALPOINT				
21	9	BXS	SIGN PEN (BLACK) 0.5 GEL TYPE	259,092.00			
22	14	BXS	PAPER PASTERS PLASTIC COATED				
23	42	PCS	CORRECTION TAPE (DISPOSABLE) 8MM				
24	2	BOTLS	GLUE 130 GRAMS				
25	113	PCS	LONG EXPANDED FOLDER				
26	36	PCS	LONG ORDINARY FOLDER				

27	4	BXS	PERMANENT MARKER BLACK			
28	1	BXS	PAPER CLIP SMALL			
29	3	BXS	PAPER CLIP BIG			
30	4	PCS	PUNCHER 2 HOLES HEAVY DUTY			
31	4	PCS	STAPLER W/REMOVER NO.35			
32	28	BXS	STAPLE WIRE NO.35			
33	28	PCS	HIGHLIGHTER PEN			
34	13	ROLLS	PACKING TAPE BIG 2 INCHES			
35	3	PCS	CALCULATOR 12 DIGIT			
36	36	PCS	BROWN ENVELOP LONG			
37	9	PCS	BROWN ENVELOP SHORT			
38	25	PCS	STORAGE BOX 50 LITERS			
39	4	PCS	STORAGE BOX 120 LITERS			
40	4	PADS	STICKY NOTES PADS (3 X 3 INCHES)			
41	1	BXS	SIGN PEN BLUE 0.5 GEL TYPE			

PURPOSE : FOR CY 2025 OFFICE SUPPLIES OF IDN DIPLOLOG CLUSTER (POO) & MUNICIPAL OPERATIONS OFFICE STAFF IDN
 P.L. NO. : 2025-02-18-126

DOCUMENTS REQUIRED DURING BPO OPENING:

- 1. Mayor's Permit
- 2. Philgeps Registration Number

[Signature]
 CANVASSER
 JOHN GLOVA

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

DSWD Field Office IX, General Valdez Street, Zamboanga City, Philippines 7000
 Website: <https://www.dswd.gov.ph/> Tel Nos.:(062) 991-6030/991-6056, Telefax: (062)993-0652