



HOME FOR THE ELDERLY  
PROTECTIVE SERVICES DIVISION /  
FIELD OFFICE IX

Section 53.9-Small Value Procurement  
ANNEX A: RFQ  
RFQ NO. : 2025-02-05-29  
DATE : 02-05-25

COMPANY NAME \_\_\_\_\_  
COMPANY ADDRESS \_\_\_\_\_  
CONTACT PERSON \_\_\_\_\_  
CONTACT NO. \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	110	pax	CATERING SERVICE: 2-Day Activity : BUFFET TYPE One Meal & Two Snacks 7 9 PLANTS (BROT, CHICKEN, MEATLES, VEGETARIAN) 7 JUICE, DESSERT, JUICES, SOFTDRINKS	₱77,000.00			
TOTAL				₱77,000.00			

PURPOSE : FOR THE CONDUCT OF BASIC LIFE SUPPORT TRAINING OF STAFF AT HOME FOR THE ELDERLY.

PR. NO. :

- DOCUMENTS REQUIRED DURING RFQ OPENING:
1. Mayor's Permit
  2. Philgeps Registration Number
  3. Income/Business Tax Return for ABC's Above 500k

*Jenny*  
PROCUREMENT FOCAL

SUPPLIER (Signature over Printed Name)



DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/c9> Tel Nos.: (062) 991-6030/991-6056 Telefax: (062) 993-4652



**REQUEST FOR QUOTATION**

*Section 53.9-Small Value Procurement*

RFQ NO. 2020-02-05-29  
DATE: 02-05-20

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN : \_\_\_\_\_

HPE 2020-02-05-029

**POSTED**  
GEPS REF No.: 11730767  
DATE: FEB 07, 2021  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before 1 FEB 2025 @ 09:00 Am

Very truly yours,

  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

Terms and Conditions:

**FOR THE CONDUCT OF BASIC LIFE SUPPORT TRAINING OF STAFF AT HOME FOR THE ELDERLY.**

- PURPOSE** : \_\_\_\_\_  
**PR NUMBER** : \_\_\_\_\_
1. Award shall be made on per : \_\_\_\_\_
  2. Quotation validity : \_\_\_\_\_
  3. Goods shall be delivered on : \_\_\_\_\_
  4. Delivery Area : \_\_\_\_\_
  5. Terms of payment : \_\_\_\_\_
  6. Liquidated Damages/Penalty : \_\_\_\_\_
  7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. : \_\_\_\_\_
  8. Warranty : \_\_\_\_\_
  9. Performance Security : \_\_\_\_\_

Item Basis  Lot Basis  
30 CALENDAR DAYS FROM BID OPENING

**LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY**  
WITHIN 60 CALENDAR DAYS AFTER DELIVERY  
1/10 of 1% of undelivered portion x No. of days of delay

N/A  
N/A

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

