

**REQUEST FOR QUOTATION**

**Section 53.9-Small Value Procurement**

RFQ NO. 2025-02-05-24  
DATE: 02-05-25

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN : \_\_\_\_\_

HFE-2025-02-05-028

**POSTED**

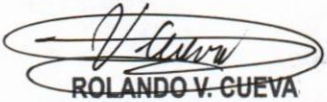
GEPS REF No.: 11730691  
DATE: FEB 7, 2025  
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before 1 FEB 2025 @ 09:00 AM

Very truly yours,  
  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

**Terms and Conditions:**

<b>PURPOSE</b>	:	<b>FOR THE CONDUCT OF QUARTERLY RECREATIONAL ACTIVITY OF CLIENTS OF HOME FOR THE ELDERLY.</b>
<b>PR NUMBER</b>	:	_____
1. Award shall be made on per	:	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	:	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	:	_____
4. Delivery Area	:	<b>LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY</b>
5. Terms of payment	:	WITHIN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	:	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	:	_____
8. Warranty	:	N/A
9. Performance Security	:	N/A

\_\_\_\_\_  
(signature over printed name)  
Supplier  
PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_





**HOME FOR THE ELDERLY  
PROTECTIVE SERVICES DIVISION /  
FIELD OFFICE IX**

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

Section 53.9- Small Value Procurement  
ANNEX A. RFQ : 2025-0205-28  
RFQ NO. :  
DATE : 02-05-20

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	4	qrts.	Catering Service: One Meal and Two Snacks: 700php X 80 : <u>8UPPER GET-UP</u> <u>7 9 MANS (OFF, CHICKEN, NOODLES, PASTA/NOODLES)</u> <u>7 Juice, Beverages, Tissues : ADD VOLUNTARILY</u>				
TOTAL				₱224,000.00			

PURPOSE : FOR THE CONDUCT OF QUARTERLY RECREATIONAL ACTIVITY OF CLIENTS OF HOME FOR THE ELDERLY.

PR. NO. :

**DOCUMENTS REQUIRED DURING RFQ OPENING:**

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

*[Signature]*  
PROCUREMENT FOCAL

SUPPLIER (Signature over Printed Name)

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/foix> Tel Nos.: (062) 991-6030/991-6056 Telefax: (062)993-0652

