

REQUEST FOR QUOTATION


Section 53.9-Small Value Procurement

RFQ NO. 2025-02-05-25
 DATE: 02-05-25

COMPANY NAME : _____
 COMPANY ADDRESS : _____
 CONTACT PERSON : _____
 CONTACT NO. : _____
 COMPANY TIN : _____

HFE-2025-02-05-025

POSTED

GEPS REF No. 11738238
 DATE: Feb. 07 2025
 SIGNATURE: 

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **11 FEB 2025**.

Very truly yours,


ROLANDO V. CUEVA
 Regional Procurement Officer

Terms and Conditions:

- PURPOSE** :
- PR NUMBER** :
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : JANUARY-DECEMBER 2025
- 4. Delivery Area : LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY
- 5. Terms of payment : WITHIN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

FOR THE CONDUCT OF MONTHLY BIRTHDAY CELEBRATION OF CLIENTS AT HOME FOR THE ELDERLY.

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____





**HOME FOR THE ELDERLY
PROTECTIVE SERVICES DIVISION /
FIELD OFFICE IX**

Section 53.9-Small Value Procurement

ANNEX A: RFQ

RFQ NO. : 2125-02-05-24

DATE : _____

COMPANY NAME : _____
 COMPANY ADDRESS : _____
 CONTACT PERSON : _____
 CONTACT NO. : _____

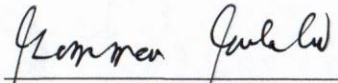
ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	12	months	Catering Service; Conduct of Monthly Birthday Celebration of Clients : BUFFET SET-UP One Meal & One Snack ; 80 pax X 550php/pax 7 4 HOURS (BEEF, CHICKEN, RINDOLAS, VEGETABLES)				
2	12	months	> NICE, DESSERT, JUICE: NO COFFEE/FRUIT Birthday Cakes; Average 5pcs/month X 1000/pc. NO CHOCOLATE/ NO CHOC FLOWERS				
TOTAL				P588,000.00			

PURPOSE : FOR THE CONDUCT OF MONTHLY BIRTHDAY CELEBRATION OF CLIENTS AT HOME FOR THE ELDERLY.

PR. NO. :

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k



 PROCUREMENT-FOCAL

 SUPPLIER (Signature over Printed Name)

DSWD Field Office IX , General Vicente Alvarez Street, Zamboanga City, Philippines 7000
 Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652

