

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 2025-02-15-24
DATE: 02-05-24

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN : _____

AFE-2025-02-05-024
POSTED
GEPs REF No. 11737872
DATE: FEB 05 2025
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **1 FEB 2025**.

Very truly yours,


ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

| | | |
|--|---|---|
| PURPOSE | : | FOR THE CONDUCT OF VALUES STRENGTHENING ACTIVITY AT HOME FOR THE ELDERLY. |
| PR NUMBER | : | _____ |
| 1. Award shall be made on per | : | <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity | : | 30 CALENDAR DAYS FROM BID OPENING |
| 3. Goods shall be delivered on | : | APRIL CY 2025 |
| 4. Delivery Area | : | LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY |
| 5. Terms of payment | : | WITHIN 60 CALENDAR DAYS AFTER DELIVERY |
| 6. Liquidated Damages/Penalty | : | 1/10 of 1% of undelivered portion x No. of days of delay |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | : | |
| 8. Warranty | : | N/A |
| 9. Performance Security | : | N/A |

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____





**HOME FOR THE ELDERLY
PROTECTIVE SERVICES DIVISION /
FIELD OFFICE IX**

Section 53.9-Small Value Procurement

ANNEX A: RFQ

RFQ NO. : 2024-02-05-27

DATE : 09-05-24

COMPANY NAME : _____
 COMPANY ADDRESS : _____
 CONTACT PERSON : _____
 CONTACT NO. : _____

| ITEM NO. | QTY. | UNIT | PURCHASER'S SPECIFICATIONS | TOTAL ABC | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|------|---|-------------------|-------------------------|-----------|------------|
| 1 | 80 | pax | Catering Service: One Meal & Two Snacks BUFFET SET-UP : 7-1 MEALS (BEEF, CHICKEN, NOODLES, VEGETABLES) 7 RICE, DRINKS (JUICE), DESSERT : NO IUSTEA & | | | | |
| | | | TOTAL | ₱56,000.00 | | | |

PURPOSE : FOR THE CONDUCT OF VALUES STRENGTHENING ACTIVITY AT HOME FOR THE ELDERLY. **✓ OFF-DUTY**

PR. NO. :

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

Jemma Jalebi

 PROCUREMENT-FOCAL

 SUPPLIER (Signature over Printed Name)

DSWD Field Office IX , General Vicente Alvarez Street, Zamboanga City, Philippines 7000
 Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652

