

**REQUEST FOR QUOTATION**

*Section 52.1b - Shopping*

RFQ NO. 2024-012-1549  
DATE: 11-Dec-2024

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

TARA BACI - 2024-12-01549  
**POSTED**  
GEPs REF. No.: 11608095  
DATE: 11/12/2024  
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **16 DEC 2024 @ 05:00 PM**

Very truly yours,

**ROLANDO V. CUEVA**

Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR OFFICE USE & DOCUMENTS STORAGE**
- PR NUMBER** : **2024-12-1549**
- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **10 CALENDAR DAYS**
- 4. Delivery Area : **DSWD FOIX ZAMBOANGA CITY, ZDS**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



