

**REQUEST FOR QUOTATION****Shopping**RFQ NO. 12-1557DATE: 12-Dis-2024

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN : \_\_\_\_\_

RECORDS-2024-12-01557

**POSTED**GEPS REF No: 11412819DATE: 12/12/2024

SIGNATURE: \_\_\_\_\_


Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before Disyembre 16, 2024

Very truly yours,

**ROLANDO V. GUEVA**

Regional Procurement Officer

## Terms and Conditions:

**PURPOSE** : for the use of records office  
**PR NUMBER** : **2024-012-1557**

1. Award shall be made on per :  Item Basis  Lot Basis  
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING  
3. Goods shall be delivered on : 30 Calendar Days Upon Received of NTP  
4. Delivery Area : ZAMBOANGA CITY  
5. Terms of payment : W/ 60 Calendar days After Delivery  
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay  
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.  
8. Warranty : Section 62 of R.A. 9184  
9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY NAME : \_\_\_\_\_  
 COMPANY ADDRESS : \_\_\_\_\_  
 CONTACT PERSON : \_\_\_\_\_  
 CONTACT NO. : \_\_\_\_\_

**Shopping**  
 ANNEX A: RFQ  
 RFQ NO. : 12-1557  
 DATE : Disyembre 12, 2024

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	7	unit	office cubicle with drawer	210,000.00			
	1		executive table	18,000.00			
<b>GRAND TOTAL</b>				<b>228,000.00</b>			

PURPOSE : for the use of records office  
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**JAY H. VALLEGER**  
 CANNASSER

- DOCUMENTS REQUIRED DURING RFQ OPENING:**
1. Mayor's Permit
  2. PhilGEPS Registration Number
  3. Income/Business Tax Return for ABCs above Php 500,000.00

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER

