

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-11-1286
DATE: 25-Nov-2024

VLP-2024-09-01286

POSTED
GEPS REF NO. 11529260
DATE: 11/25/2024
SIGNATURE: *[Signature]*

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **DECEMBER 2, 2024 @ 5:00 pm**

Very truly yours,

[Signature]

ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

PURPOSE : **FOR THE USE OF SLP STAFF-LILOY CLUSTER**

PR NUMBER : **2024-11-1286**

1. Award shall be made on per : Item Basis Lot Basis

2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING

3. Goods shall be delivered on : **10 CALENDAR DAYS**

4. Delivery Area : **LILOY, ZDN**

5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**

6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty : N/A

9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

Section 52.1b - Shopping

ANNEX A: RFQ
RFQ NO. : **2024-11-1286**
DATE : **2024-11-25**

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	350	REAM	PAPER MULTICOPY LEGAL, 80 GSM	85,750.00			
			XX				

PURPOSE : **FOR THE USE OF SLP STAFF-LILOY CLUSTER**
PR. NO. : **2024-11-1286**

DOCUMENT/S REQUIRED DURING RFQ OPENING:
1. Mayor's Permit
2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

CANVASSER

