



REQUEST FOR QUOTATION

RFQ NO. 10-1410
DATE: 8-Oct-2024

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

SOOPEN-2024-10-01410
POSTED
GEPS REF No: 11336781
DATE: Oct. 08, 2024
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before Oct. 14, 2024 @ 08:00 PM

Very truly yours,
ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE : OFFICE SUPPLIES FOR SOCIAL PENSION STAFF
PR NUMBER : 2024-10-1410
1. Award shall be made on per : \_\_\_ Item Basis [x] Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : 20 calendar days upon receipt of approved PO
4. Delivery Area : DSWD FO IX
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

(signature over printed name)
Supplier

PHILGEPS NO.:
PHILGEPS EXPIRY:





COMPANY NAME :  
 COMPANY ADDRESS :  
 CONTACT PERSON :  
 CONTACT NO. :

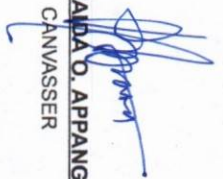
**ANNEX A: RFQ**  
 RFQ NO. : 10-1410  
 DATE : 2024-10-08

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS	TOTAL ABC	UNIT COST	TOTAL COST
3		units	3 in 1 PRINTER WITH LEGAL COPIER				
					54,000.00		
			(See Attached Spec's)				

PURPOSE : OFFICE SUPPLIES FOR SOCIAL PENSION STAFF  
 PR. NO. : 2024-10-1410

**DOCUMENTS REQUIRED DURING RFQ OPENING:**  
 1. Mayor's Permit  
 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER

  
**ZENaida O. APPANG**  
 CANNASSER

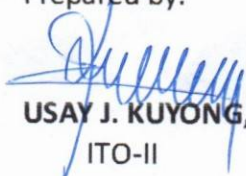
DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines, 7000  
 Website: <http://www.dswd.gov.ph/f09@dswd.gov.ph> Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652



**TECHNICAL SPECIFICATIONS**  
**PRINTER with CIS, AUTOMATIC DOCUMENT FEEDER (ADF) AND WIFI**  
**CONNECTIVITY**

	3 in 1 with continuous ink system
	Plain Paper, Inkjet Paper (coated paper), Glossy Paper, Recycled Paper
	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, B5 (JIS), A5, B6 (JIS), A6, Envelopes (C5, Com-10, DL, Monarch), Photo (4" x 6" / (10 x 15 cm), Photo 2L (5" x 7" / (13 x 18 cm), Index card (5" x 8" / (13 x 20 cm)
<b>SCANNING (WITH ADF)</b>	
Colour/Monochrome	Yes/Yes
TWAIN Compliant	(Windows 7 SP1 / Windows 8.1 / Windows 10 / Windows 11)
Colour Depth	30 bit colour processing (Input) 24 bit colour processing (Output)
Greyscale	10 bit colour processing (Input) 8 bit colour processing (Output)
Resolution	Up to 19200 x 19200 dpi (interpolated) (from Scanner Glass) Up to 1200 x 2400 dpi (optical) (from ADF) Up to 1200 x 600 dpi (optical)
Scanning Width and Length (Single-sided document)	(Scanner Glass) Width: Up to 213.9 mm Length: Up to 295 mm (ADF) Width: Up to 213.9 mm Length: Up to 353.6 mm
<b>COPIER (WITH ADF)</b>	
	Colour and Monochrome
Copy Width	≥ 204 mm
Multiple Copies (using feeder)	Stacks/Sorts up to 99 pages

Prepared by:

  
**USAY J. KUYONG, JR.**  
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