

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-10-1398
DATE: 29-Oct-2024

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

SOCPEN-2024-10-01398

POSTED
GEP'S REF 11420205
DATE: 29 OCT 2024
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

04 NOV 2024 @ 05:00 PM

Very truly yours,

[Signature]

ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : OFFICE SUPPLIES FOR SOCPEN STAFF
- PR NUMBER** : 2024-10-1398
1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : **W/IN 20 CALENDAR DAYS UPON RECIEPT OF NOTICE TO PROCEED**
4. Delivery Area : **DSWD, ZAMBOANGA CITY**
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

