

**REQUEST FOR QUOTATION**

*Section 52.1b - Shopping*

RFQ NO. 2024-08-1144  
DATE: 14-Oct-2024

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

*MP-2024-08-1144*  
**POSTED**  
GEPS REF. NO. *11361404*  
DATE: *10/15/2024*  
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before *October 21, 2024 @ 5:00pm*

Very truly yours,  
*[Signature]*  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : (RECANVASS) For the use of SLP Staff-Dipolog Cluster
- PR NUMBER** : **2024 - 08- 1144**
1. Award shall be made on per :  Item Basis  Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : **15 CALENDAR DAYS**
4. Delivery Area : **Dipolog City Zdn**
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

ANNEX A: RFQ  
RFQ NO. : 2024-08-1144  
DATE : 2024-10-14

COMPANY NAME DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
COMPANY ADDRESS GENERAL VICENTE ALVEREZ STREET ZC  
CONTACT PERSON RHON ELIOT  
CONTACT NO. 9533111542

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	1	unit	Photocopier (See attached Specification)	101,000.00			
2	4	unit	Printer 3in 1, Scan, Copy,print (See attached Specification)				

PURPOSE :For the use of SLP Dipolog Cluster

PR. NO. : 2024 - 08- 1144

**DOCUMENT/S REQUIRED DURING RFQ OPENING:**

1. Mayor's Permit
2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

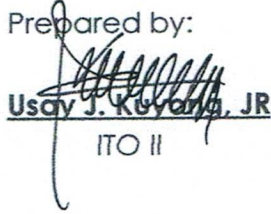
RHON ELIOT  
CANVASSER

# TECHNICAL SPECIFICATION

## 3 in 1 Printer

Feature	Specification
Printer Type	Ink Tank Printer
Functions	Print, Copy, Scan
Print Technology	Inkjet
Print Speed	Up to 30 ppm (Black), Up to 12 ppm (Color)
Print Resolution	Up to 1200 x 6000 dpi
Monthly Duty Cycle	Up to 2,500 pages
Duplex Printing	Manual
Scan Type	Flatbed
Scan Resolution	Optical: Up to 1200 x 2400 dpi
Copy Speed	Up to 11 ipm (Black), Up to 6 ipm (Color)
Copy Resolution	Up to 1200 x 600 dpi
Paper Sizes Supported	A4, Letter, A5, A6, Executive, Legal, Folio
Input Tray Capacity	Up to 150 sheets
Output Tray Capacity	Up to 50 sheets
Network	<b>Wireless Network Security</b> SSID (32 characters), WEP 64/128bit, WPA-PSK(TKIP/AES), WPA2-PSK(TKIP/AES) <b>Wireless Setup Support Utility - WPS</b> Yes
Display	1-Line LCD
Connectivity	USB 2.0, Wi-Fi (802.11 b/g/n)
Memory	128 MB
Operating System Compatibility	Windows, macOS
Dimensions	435 x 380 x 159 mm (17.1 x 15.0 x 6.3 inches)
Weight	6.4 kg (14.1 lbs)
Power Consumption	Operating: Approx. 16W, Ready: Approx. 3.5W, Sleep: Approx. 0.7W
Noise Level	Printing: Approx. 50 dB(A)

Prepared by:

  
Usay J. Kuyang, JR

ITO II

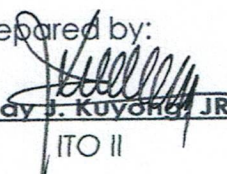


# TECHNICAL SPECIFICATION

## Photocopier Machine

Feature	Specification
<b>Printer Type</b>	Ink Tank Printer
<b>Functions</b>	Print, Copy, Scan, Fax
<b>Print Technology</b>	PrecisionCore Inkjet Technology
<b>Print Speed</b>	Up to 25 ipm (Black), Up to 12 ipm (Color)
<b>First Page Out Time</b>	Approx. 5.5 seconds (Black), Approx. 6.5 seconds (Color)
<b>Print Resolution</b>	Up to 4800 x 2400 dpi
<b>Monthly Duty Cycle</b>	Up to 66,000 pages
<b>Duplex Printing</b>	Automatic
<b>Scan Type</b>	Flatbed, ADF
<b>Scan Resolution</b>	Optical: Up to 1200 x 2400 dpi
<b>Copy Speed</b>	Up to 22 ipm (Black), Up to 11.5 ipm (Color)
<b>Copy Resolution</b>	Up to 600 x 600 dpi
<b>Fax Resolution</b>	Up to 200 x 200 dpi
<b>Paper Sizes Supported</b>	A3, A4, A5, A6, Legal, Letter, B5, Envelopes, Custom Sizes
<b>Input Tray Capacity</b>	2 x 250 sheets (main trays), 50 sheets (rear feed), 50 sheets (ADF)
<b>Output Tray Capacity</b>	Up to 125 sheets
<b>ADF Capacity</b>	Up to 50 sheets
<b>Display</b>	4.3-inch color touchscreen
<b>Connectivity</b>	USB 3.0, Ethernet, Wi-Fi (802.11 b/g/n/ac), Wi-Fi Direct, NFC
<b>Memory</b>	Not specified
<b>Operating System Compatibility</b>	Windows, macOS, Linux
<b>Dimensions</b>	515 x 500 x 350 mm (20.3 x 19.7 x 13.8 inches)
<b>Weight</b>	Approx. 23.6 kg (52 lbs)
<b>Power Consumption</b>	Operating: Approx. 20W, Ready: Approx. 8.4W, Sleep: Approx. 1.4W, Power Off: Approx. 0.3W
<b>Noise Level</b>	Approx. 53 dB(A) during printing

Prepared by:

  
Usay J. Kuyong, JR

ITO II