





REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-09-1297 DATE: 18-Sep-2024

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY HIN :

Sir/Madam:

POSIED

SEPSREF No. | 13/6911

Please quote your government price/s including delivery charges, VAT or other applicable littles, and other neidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before

0 7 OCT 2024 @ OSEW PM

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

PURPOSE : MNLF TP OFFICE SUPPLIES

PR NUMBER : 2024-09-1297

1. Award shall be made on per : ___Item Basis \(\sqrt{Lot Basis} \)

2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING

3. Goods shall be delivered on : 15 CALENDAR DAYS UPON RECEIPT OF NTP

4. Delivery Area : DSWD FO IX

5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY

6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty : N/A
9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.:

PHILGEPS EXPIRY:





COMPANY NAME COMPANY ADRESS CONTACT PERSON

Section 52.1b - Shopping

ANNEX A: RFQ RFQ NO. : DATE :

2024-09-1297 2024-09-18

EM NO.	QTY,	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	17	REAM	PAPER, MULTICOPY, 80GSM, SIZE: 215MM X 330MM (LEGAL)				
2	10	BOX	ENVELOPE, EXPANDING, KRAFTBOARD, FOR LEGAL SIZE DOC, 100 PCS PER BOX				
3	2	вох	ENVELOPE, MAILING, 500 PIECES PER BOX				
4	20	BOTTLE	EPSON INK 003 (BLACK)				
5	19	BOTTLE	EPSON INK 003 (CYAN)		100 p. 4 p. 17-1		111111
ō	19	BOTTLE	EPSON INK 003 (MAGENTA)		1		
7	20	BOTTLE	EPSON INK 003 (YELLOW)				
6	42	PIECES	CLIPBOARD WITH COVER (LEGAL, WHITE)				
9	25	PIECES	CLIPBOARD WITH COVER (LEGA, BLACK)				
10	19	PIECES	CLIPBOARD WITH COVER (LEGA, YELLOW)	87,539,44			
11	2	PIECES	PRINTER (WIFI ALL INK TANK PRINTER),				
12	40	PIECES	SIGN HERE STICKER				
13	71	PIECES	SIGN PEN, BLACK, LIQUID/GEL INK, 0.5MM NEEDLE TIP				
14	70	PIECES	SIGN PEN, BLUE, LIQUID/GEL INK, 0.5MM NEEDLE TIP				
15	8	BOX	FOLDER, PRESSBOARD, SIZE: LEGAL, 100 PIECES PER BOX				
16	44	вох	CLIP, BACKFOLD, 50MM, 12 PIECES PER BOX				THE STATE OF THE S
17	70	BOTTLE	ALCOHOL, ETHLY, 68% - 70%, SCENTED , 500 ML (-5ML)				
18	40	PIECES	TISSUE, INTERFOLDED PAPER TOWEL				
19	g	PIECES	STAPLER, STANDARD TYPE, LOAD CAP: 200 STAPLES MIN, 1 PIECE IN INDIVIDUAL BOX				
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: MNI F TP OFFICE SLIPPI JES

2024-09-1297

DOCUMENT/S REQUIRED DURING RFQ OPENING: 1. Mayor's Permit 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

DSWD Field Office IX., General Vicente Alvarez Street, Zemboanga City, Philippines 7000
Website: http://www.dswd.gov.phi/fio9@dswd.gov.ph. Tel Nos.;(062) 991-6030/991-8055. Telefox: (062)993-0652

