

**REQUEST FOR QUOTATION**

*Section 52.1b - Shopping*

RFQ NO. 2024-09-1282  
DATE: 17-Sep-2024

*SLP-2024-09-01282*

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

**POSTED**  
GEPS REF No.: 11279 051  
DATE: Sep. 20, 2024  
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before *Sept. 24, 2024 @ 09:00 AM*

Very truly yours,

*[Signature]*  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

**Terms and Conditions:**

**PURPOSE** : **FOR THE CONSUMPTION OF SLP STAFF-DIPOLOG CLUSTER**

**PR NUMBER** : **2024-09-1282**

1. Award shall be made on per :  Item Basis  Lot Basis

2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**

3. Goods shall be delivered on : **7 CALENDAR DAYS**

4. Delivery Area : **DIPOLOG, ZDN**

5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**

6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty : **N/A**

9. Performance Security : **N/A**

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

**Section 52.1b - Shopping**

ANNEX A: RFQ :  
RFQ NO. : 2024-09-1282  
DATE : 2024-09-17

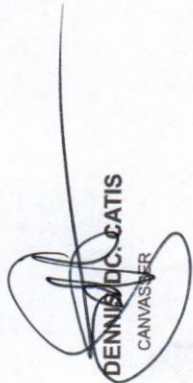
ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	350	REAM	BONDPAPER 80 GSM S-24, LONG XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	85,750.00			

PURPOSE : FOR THE CONSUMPTION OF SLP STAFF-DIPOLOG CLUSTER

PR. NO. : 2024-09-1282

- DOCUMENT/S REQUIRED DURING RFQ OPENING:**
- 1. Mayor's Permit
  - 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER



**DENNIS C. CATIS**  
CANVASER



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