

**REQUEST FOR QUOTATION**

*Section 52.1b - Shopping*

RFQ NO. 2024-08-1148  
DATE: 20-Aug-2024

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

*SLP-2024-08-01148*  
**POSTED**  
GEP'S REF No.: 11187210  
DATE: Aug-21, 2024  
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **SEPTEMBER 2, 2024 @ 05:00 pm**

Very truly yours,

*[Signature]*  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR THE USE OF SLP STAFF-LILOY CLUSTER**
- PR NUMBER** : **2024-08-1148**
- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **15 CALENDAR DAYS**
- 4. Delivery Area : **LILLOY, ZDN**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



Department of Social Welfare and Development  
Field Office 3 - Zamboanga Peninsula



**Section 52.1b - Shopping**

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
 CONTACT PERSON : DENNIS DC. CATIS  
 CONTACT NO. : 09566878989

ANNEX A: RFQ  
 RFQ NO. : 2024-08-1148  
 DATE : 2024-08-20

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	1	UNIT	PHOTO COPIER (SEE ATTACHED SPECIFICATION)	101,000.00			
2	4	UNIT	PRINTER 3 IN 1 SCAN, COPY, PRINT (SEE ATTACHED SPECIFICATION)				

PURPOSE : FOR THE USE OF SLP STAFF-LILOY CLUSTER

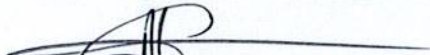
PR. NO. : 2024-08-1148

**DOCUMENT/S REQUIRED DURING RFQ OPENING:**

1. Mayor's Permit
2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

  
 DENNIS DC. CATIS  
 CANVASER



# TECHNICAL SPECIFICATION

## Photocopier Machine

Feature	Specification
Printer Type	Ink Tank Printer
Functions	Print, Copy, Scan, Fax
Print Technology	PrecisionCore Inkjet Technology
Print Speed	Up to 25 ipm (Black), Up to 12 ipm (Color)
First Page Out Time	Approx. 5.5 seconds (Black), Approx. 6.5 seconds (Color)
Print Resolution	Up to 4800 x 2400 dpi
Monthly Duty Cycle	Up to 66,000 pages
Duplex Printing	Automatic
Scan Type	Flatbed, ADF
Scan Resolution	Optical: Up to 1200 x 2400 dpi
Copy Speed	Up to 22 ipm (Black), Up to 11.5 ipm (Color)
Copy Resolution	Up to 600 x 600 dpi
Fax Resolution	Up to 200 x 200 dpi
Paper Sizes Supported	A3, A4, A5, A6, Legal, Letter, B5, Envelopes, Custom Sizes
Input Tray Capacity	2 x 250 sheets (main trays), 50 sheets (rear feed), 50 sheets (ADF)
Output Tray Capacity	Up to 125 sheets
ADF Capacity	Up to 50 sheets
Display	4.3-inch color touchscreen
Connectivity	USB 3.0, Ethernet, Wi-Fi (802.11 b/g/n/ac), Wi-Fi Direct, NFC
Memory	Not specified
Operating System Compatibility	Windows, macOS, Linux
Dimensions	515 x 500 x 350 mm (20.3 x 19.7 x 13.8 inches)
Weight	Approx. 23.6 kg (52 lbs)
Power Consumption	Operating: Approx. 20W, Ready: Approx. 8.4W, Sleep: Approx. 1.4W, Power Off: Approx. 0.3W
Noise Level	Approx. 53 dB(A) during printing

Prepared by:

  
Usay J. KUYONG, JR.

ITO II

# TECHNICAL SPECIFICATION

## 3 in 1 Printer

Feature	Specification
Printer Type	Ink Tank Printer
Functions	Print, Copy, Scan
Print Technology	Inkjet
Print Speed	Up to 30 ppm (Black), Up to 12 ppm (Color)
Print Resolution	Up to 1200 x 6000 dpi
Monthly Duty Cycle	Up to 2,500 pages
Duplex Printing	Manual
Scan Type	Flatbed
Scan Resolution	Optical: Up to 1200 x 2400 dpi
Copy Speed	Up to 11 ipm (Black), Up to 6 ipm (Color)
Copy Resolution	Up to 1200 x 600 dpi
Paper Sizes Supported	A4, Letter, A5, A6, Executive, Legal, Folio
Input Tray Capacity	Up to 150 sheets
Output Tray Capacity	Up to 50 sheets
Network	<b>Wireless Network Security</b> SSID (32 characters), WEP 64/128bit, WPA-PSK(TKIP/AES), WPA2-PSK(TKIP/AES) <b>Wireless Setup Support Utility - WPS</b> Yes
Display	1-Line LCD
Connectivity	USB 2.0, Wi-Fi (802.11 b/g/n)
Memory	128 MB
Operating System Compatibility	Windows, macOS
Dimensions	435 x 380 x 159 mm (17.1 x 15.0 x 6.3 inches)
Weight	6.4 kg (14.1 lbs)
Power Consumption	Operating: Approx. 16W, Ready: Approx. 3.5W, Sleep: Approx. 0.7W
Noise Level	Printing: Approx. 50 dB(A)

Prepared by:

  
Usay J. Kuyana, JR

ITO II