

REQUEST FOR QUOTATION

Section 52.1b – Shopping

RFQ No.: 2024-07-1034

Date: August 12, 2024

COMPANY NAME:
COMPANY ADDRESS:
CONTACT PERSON:
CONTACT NO:
COMPANY TIN NO.:

Sir/Madam:

Please quote your government price/s including delivery charges, ~~VAT~~ or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non – compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

26 AUG 2024 @ 05:00 PM



Very truly yours,



ROLANDO V. CUEVA

Regional Procurement Officer

Term and Conditions:

PURPOSE: For the ink printer of RSCC.

PR NO.: 2024-07-1034

1. Award shall be made on per: Item Basis Lot Basis
2. Quotation validity: **30 calendar days from bid opening**
3. Goods shall be delivered on: **15 days upon receipt of PO**
4. Delivery area: **DSWD-RSCC Logoy Diutay Talon-Talon, Zamboanga City**
5. Terms of payment: **within 60 calendar days after delivery**
6. Liquidated Damages/Penalty: **1/10 of 1% of undelivered portion x number of days of delay**
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: **N/A**
9. Performance Security: **N/A**

(Signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

Section 52.1b – Shopping

ANNEX A: RFQ
RFQ NO.: 2024-07-1034
DATE: August 12, 2024

COMPANY NAME: _____
COMPANY ADDRESS: _____
CONTACT PERSON: _____
CONTACT NO.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	1	LOT	INK FOR PRINTER				
1	50	bot	Epson Genuine Ink 003 65ml black, 65ml				
2	20	bot	Epson Genuine Ink 003 65ml yellow, 65ml				
3	20	bot	Epson Genuine Ink 003 65ml magenta, 65ml				
4	20	bot	Epson Genuine Ink 003 65ml cyan, 65ml				
5	50	bot	Brother Genuine Ink BT60BK 108ml, black				
6	20	bot	Brother Genuine Ink BT500M 48.8ml, Cyan				
7	20	bot	Brother Genuine Ink BT500M 48.8ml, Magenta				
8	20	bot	Brother Genuine Ink BT500M 48.8ml, Yellow				
	****	*****	*****Nothing follows*****	99,000.00			

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DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number

(Signature over printed name)
Supplier


KRISTELL CLAIRE TAN-ARANETA
Canvasser / 09054586603