

HOME FOR THE ELDERLY
PROTECTIVE SERVICES DIVISION /
FIELD OFFICE IX

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 2024-05-0794
DATE: Aug. 04, 2024

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

HFE-2024-05-0794
Bids and Awards Committee
POSTED
GEPS REF NO.: 11128296
DATE: Aug. 07, 2024
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before **12 AUG 2024 @ 05:00 PM**

Very truly yours,


ROLANDO V. CUEVAS
Regional Procurement Officer

Terms and Conditions:

PURPOSE	FOR THE 35TH ANNIVERSARY OF HOME FOR THE ELDERLY.
PR NUMBER	2024-05-0794
1. Award shall be made on per	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	August 15, 2024
4. Delivery Area	LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY
5. Terms of payment	WITHIN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	
8. Warranty	N/A
9. Performance Security	N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____



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ANNEX A: RFQ
RFQ NO. : 2024-05-0794
DATE : Aug 04, 2024

ITEM NO.	QTY.	UNIT	PURCHASERS SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	80	pcs.	Customized Polo Shirt/cotton type; 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
2	50	pcs.	Customized Mugs (For Stakeholders and Residents); 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
3	10	pcs.	Customized Planner (Token for stakeholder/s); 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
4	5	pcs.	Plaques; 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
PURPOSE : FOR THE 35TH ANNIVERSARY OF HOME FOR THE ELDERLY.				TOTAL			₱53,000.00

PR. NO. : 2024-05-0794

DOCUMENTS REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philigaps Registration Number
3. Income/Business Tax Return for ABC's Above 500K

[Signature]
CANVASSER

SUPPLIER (Signature over Printed Name)

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph/info@dswd.gov.ph> Tel Nos.:(052) 991-6030/991-6056 Telefax: (062)993-0662



35TH ANNIVERSARY CELEBRATION

CUSTOMIZED POLO SHIRT

- Made of piqué knit/ knitted cotton with collar, with three buttons and arm band. (Lacoste Type Fabric).
- Color: White with Two Red Lines on collar and arm band.
- Sizes:
 - Small – 7 pieces
 - Medium – 20 pieces
 - Large – 15 pieces
 - Extra Large – 15 pieces
 - 2XLarge – 15 pieces
 - 3XLarge – 8 pieces



- Logo is embroidered
- Size: 1.5 x 1.5
- Left side of chest (Front)



- Vinyl Printing (much like a sticker sealed onto the Shirt using heat press)
- Size: 2.5 X 6
- Back of the Shirt



CUSTOMIZED MUGS

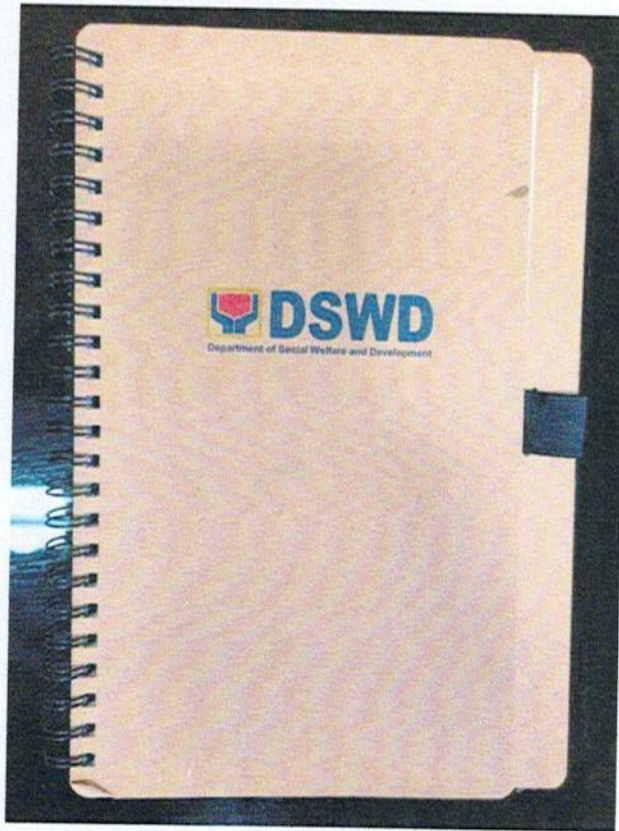
- 50 Pieces Mugs - Token for Stakeholders & Residents



CUSTOMIZED PLANNER

- 10 Pieces Planner - Token for Stakeholders

Personalized Eco Hardcover Notebook (with DSWD Logo), with Sticky Notes, and with Craft Ballpen (with "Department of Social Welfare and Development")



CUSTOMIZED PLAQUE

- 5 Pieces Plaque - Recognition for Stakeholders

