

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 2024-05-0794
DATE: 7/15/24

HFE-2024-07-0794

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

POSTED

SEPS REF NO: 11062247

DATE: 7/17/2024
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 19, 2024 or July 22, 2024 @ 5:00 pm

Very truly yours,

[Signature]

ROLANDO V. CUEVAS

Regional Procurement Officer

Terms and Conditions:

- PURPOSE**
PR NUMBER
- Award shall be made on per
 - Quotation validity
 - Goods shall be delivered on
 - Delivery Area
 - Terms of payment
 - Liquidated Damages/Penalty
 - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 - Warranty
 - Performance Security

FOR THE 35TH ANNIVERSARY OF HOME FOR THE ELDERLY.

2024-05-0794

Item Basis Lot Basis

30 CALENDAR DAYS FROM BID OPENING

August 15, 2024

LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY

WITHIN 60 CALENDAR DAYS AFTER DELIVERY

1/10 of 1% of undelivered portion x No. of days of delay

N/A

N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____



**HOME FOR THE ELDERLY
PROTECTIVE SERVICES DIVISION /
FIELD OFFICE IX**

Section 53.9-Small Value Procurement

ANNEX A: RFQ

RFQ NO. : 2024-05-0794

DATE : 7/19/24

COMPANY NAME : _____
 COMPANY ADDRESS : _____
 CONTACT PERSON : _____
 CONTACT NO. : _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
SEQ.							
1	80	pcs.	Customized Polo Shirt;cotton type; 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
2	50	pcs.	Customized Mugs (For Stakeholders and Residents); 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
3	10	pcs.	Customized Planner (Token for stakeholders); 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
4	5	pcs.	Plaques; 35th Anniversary; SEE ATTACHED LAYOUT FOR REFERENCE OF SPECS				
			XX				
			TOTAL				₱53,000.00

PURPOSE : FOR THE 35TH ANNIVERSARY OF HOME FOR THE ELDERLY.
 PR. NO. : 2024-05-0794

- DOCUMENT/S REQUIRED DURING RFQ OPENING:**
1. Mayor's Permit
 2. Philgeps Registration Number
 3. Income/Business Tax Return for ABC's Above 500k


 GEMMA M. GELABO
 PROCUREMENT-FOCAL

CANVASSER

SUPPLIER (Signature over Printed Name)

