

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 06-0911
DATE: 6/14/24

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

DRMD - 2024 - 06 - 0911



Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

June 19, 2024 @ 5:00 pm

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : FOR DRMD USE - TAPE
- PR NUMBER** : 2024-06-0911
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **25 CALENDAR DAYS UPON RECEIPT OF NTP**
- 4. Delivery Area : **DSWD FO IX**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____



COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :

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ANNEX A: RFQ
 RFQ NO. : 06-0911
 DATE : 2024-06-14

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	50	ROLL	TAPE TRANSPARENT, WIDTH: 48mm (1mm)				
2	20	ROLL	TWINE, PLASTIC				
3	20	UNIT	CALCULATOR, COMPACT, ELECTRONIC, 12 DIGITS CAP, 1 UNIT IN INDIVIDUAL BOX				
4	30	PC	DATA FILE BOX MADE OF CHIPBOARD, W/ CLOSED ENDS				
5	2	BOX	ENVELOPE, DOCUMENTARY, FOR LEGAL SIZE DOCUMENTS 500 PCS, PER BOX				
6	2	BOX	ENVELOPE, EXPANDED, KRAFTBOARD FOR LEGAL SIZEDOCUMENTS 100 PCS, PER BOX				
7	20	PACK	RED COLOR EXPANDED FOLDER, LEGAL 1 PACK 20 PCS / PACK				
8	30	ROLL	TRASHBAG, BLACK 940MMX1016MM 10 PCS/ROLL PACK				
9	10	PC	WASTEBASKET, NON RIGID PLASTIC				
10	50	BOX	METACARD 3X5, ASSORTED COLOR, HIGH QUALITY, 100PCS/PACK				
11	50	BOT	ALCOHOL, ETHYL, 70% SCENTED 500ML				
12	50	PC	clearbook legal				
13	300	PC	SIGN PEN, BLACK, LIQUID/GEL INK 0.5 NEEDLE TIP				
14	100	PC	SIGN PEN, BLUE, LIQUID/GEL INK 0.5 NEEDLE TIP				

