

June 03, 2024

INVITATION TO BID

Invitation to a Sealed Public Bidding for the Sale of Unserviceable three (3) unit Printing Machine Kyocera

The Department of Social Welfare and Development-Central Office, through its Property Disposal and Awards Committee (PDAC), hereby invites all interested parties to participate in a sealed public bidding for the disposal through sale on an "as-is-where-is" basis of various unserviceable properties consisting of the following:

| LOT NO. | DESCRIPTION | MINIMUM LOT/UNIT BID PRICE |
|---------|----------------------------|------------------------------------|
| 1 | Printing Machine Gestetner | 790 kg @ ₱9.167/kg PHP 7,241.93 |
| 3 | Printing Machine Kyocera | |
| 3 | Printing Machine Ineo+283 | |

Prospective bidders may inspect the unserviceable property located at Property and Supply Section, DSWD FO IX, Zamboanga City during working days today June 03-12, 2024 from 8am – 5pm.

Bid Forms can be secured electronically by accessing this link <https://docs.google.com/forms/d/1e84uJY0gsXthQaNYimqbBAv1rq1AVZJnJeitFFzLnMY/edit> until 4pm on June 03-12, 2024. The complete set of bidding documents will be sent to the prospective bidders' address.

Sealed bids shall be submitted in a separate envelope for each lot accompanied by a bidder's bond in a form of cash, cashier's check or manager's check in the amount equivalent to at least ten percent(10%) of the total bid offered and shall submitted to RPDAC secretariat at Property and Supply Section(PSS) Office, Administrative Division, Ground Floor, DSWD FO IX Building, not later than 9:30 am of June 13, 2024.

Opening and deliberation of the bid shall be at 10:30 AM on the same date, via plenary. Bidders/Representatives can participate and witness the opening of bids at the above-mentioned venue.

DSWD field office IX hereby reserves the right to reject any of all bids, to waive any formality therein, and to accept such bids that may be considered most advantageous to the government. For further information, you may contact the RPDAC secretariat Chavelita Ventura at 09533746157.

Let copies of this Invitation to Bid be posted in the DSWD website and/or at least three (3) conspicuous places within the DSWD premises and disseminate the same to as many as government agencies as possible within the locality for posting in their bulletin boards for the information of the general public.

RJDUAN P. HADJIMUDDIN CESO IV
DSWD FO IX - RPDAC Chairperson

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DSWD Field Office IX, Gen. Vicente Alvarez St, Zamboanga City, Philippines (7000)
Website: <http://www.fo9.dswd.gov.ph> Email: fo9@dswd.gov.ph Tel Nos.: (063)991-6030/991-8346/991-1001



REGIONAL PROPERTY DISPOSAL AND AWARDS COMMITTEE (RPDAC)

Date: 03-June 2024

Bid No. 24-05-001 SERIES 2024

BID FORM

Gentlemen/Ladies:

Please quote for the sealed public bidding for the disposal thru sale by lot on an **“as-is-where-is”** basis of the hereunder unserviceable properties:

| LOT/ UNIT | DESCRIPTION | MINIMUM BID PRICE PER LOT | BID OFFER | REQUIRED BID BOND (C x 10%) | ENCLOSED BID BOND (Not lower than the required bid bond) |
|--------------|-------------------------------|---------------------------------|-----------|-----------------------------------|---|
| (A) | (B) | (C) | (D) | (E) | (F) |
| 1 | Printing Machine Gestetner | 790 kg @ P9.167/kg | | | |
| 3 | Printing Machine Kyocera | | | | |
| 3 | Printing Machine Ineo+283 | PHP 7,241.93 | | | |

Prospective bidders may inspect the unserviceable properties located at the **Property and Supply Section, DSWD FO IX, Zamboanga City** during regular working days on **June 03-June 12, 2024. 8:00 AM to 5:00 PM.**

Bid Forms can be secured electronically by accessing this link
<https://docs.google.com/forms/d/1e84uJY0qsXthQaNYimqbBAv1rq1AVZJnJeiFFzLnMY/edit>

The bidding documents will be sent to the prospective bidder's registered email accounts after completion and successful online registration.

In order to pre-qualify, prospective bidders must submit the following:

1. Fully-accomplished Bid Form;
2. Copy of Identification Card (ID) of the Bidder and his/her representative;
3. Copy of latest and valid Business/Mayor's Permit; in case of submission of the expired permit, the official receipt will be accepted as proof that the bidder has applied for the renewal of the Business/Mayor's Permit;
4. Latest Notarized Special Power of Attorney or Authority Letter (in case the duly authorized representative is attending the public bidding)

The bidder shall submit his/her bid proposal in TWO (2) SEPARATE SEALED ENVELOPES composed of documentary and financial components which must be placed into one envelope, securely sealed, and property labeled containing the company name, address, contact number, signature, and bid form number on the face of the envelope. A bid bond shall be imposed on each bidder in the amount equivalent to at least ten percent (10%) of the total Bid Offer in the form of cash, cashier's check, or manager's check, and shall be submitted to the PDAC Secretariat at Property and Supply Section (PSS) Ground Floor, DSWD Bldg. not later than **9:30 AM of June 13, 2024.**

Opening and deliberation of sealed bids shall be at 10:30 AM of the same date, to be held at the DSWD Conference Room, Ground Floor, DSWD-Field Office-IX.

Bidders/Representative can participate and witness the opening of bids through video conferencing or webcasting (e.g., Google Meet, Zoom, etc.)

The DSWD-Field Office IX hereby reserves the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government. For further information, you may contact the PDAC Secretariat through Cellphon No. 09533746157.


RIDUAN P. HADDADIN CES0 IV
 RPDAC Chairperson

Terms: refer to Notice, if awarded

Bid Bond

Amount _____

Form of Bond _____

ID* Card/No _____

Business
Name _____

Quoted by _____

Address _____

(Print Name and Sign)

Tel/Fax Number _____

Email Address _____

*for verification/refund purposes

IMPORTANT: Please read the Bidding Rules and Instructions to Bidders included in the set of bidding documents

(PLEASE DO NOT WRITE BELOW THIS LINE)

| RPDAC Members | LOT 1 | | LOT 2 | | LOT 3 | | Signature |
|---|-----------|---------------|-----------|---------------|-----------|---------------|-----------|
| | Complying | Non-Complying | Complying | Non-Complying | Complying | Non-Complying | |
| 1. RENATO G. FOJAS- RPDAC MEMBER | | | | | | | |
| 2. RODNA GRACE E. SUGABO-RPDAC MEMBER | | | | | | | |
| 3. ENGR. ROLEISTE C. FALSIS-RPDAC MEMBER | | | | | | | |
| 4. USAY J. KUYONG JR.- RPDAC MEMBER | | | | | | | |
| 5. PABLO O. OMIBERTO JR.-RPDAC MEMBER | | | | | | | |
| Observers: | | | | | | | |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |