

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-04-0515
DATE: 30-Apr-2024

SLP-2024-05-0515

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

POSTED
GEPS REF NO: 10812716
DATE: 5/2/2024
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **MAY 6, 2024 @ 5:00 pm**

Very truly yours,
[Signature]
ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR THE USE OF SLP STAFF-RPMO**
- PR NUMBER** : **2024-04-0515**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **10 CALENDAR DAYS OR UPON RECEIPT OF NTP**
- 4. Delivery Area : **ZAMBOANGA CITY**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____





COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
 CONTACT PERSON : DENNIS DC. CATIS
 CONTACT NO. : 09566878989

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ANNEX A: RFQ
 RFQ NO. : 2024-04-0515
 DATE : 2024-04-30

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL AMOUNT	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	100	pack	FLOURESCENT "SIGN HERE" STICKY NOTES (MIXED COLORS)	511,620.00			
2	250	pcs.	SIGN PEN BLACK LIQUID/GEL INK, 0.5mm NEEDLE TIP				
3	258	pcs.	CORRECTION TAPE (5mm WIDE X 12m LONG), (NON-TOXIC)				
4	25	pack	PHOTOPAPER A4 (21.5 X 0.8 X 30) FOR ALL INKJET PRINTERS GREAT QUALITY FOR ALBUMS AND SNAPSHOTS 10 SHEETS PER PACK				
5	680	ream	PAPER, MULTI-PURPOSE (COPY) LEGAL SIZE, 70 GSM, 216 mm X 330mm				
6	560	ream	PAPER, MULTI-PURPOSE (COPY) A4 SIZE, 70 GSM, 216 mm X 330mm SUB 20				
7	40	bot.	HP INK, BLACK GT53/GT53XT				
8	10	bot.	HP INK, RED GT52				
9	10	bot.	HP INK, YELLOW GT52				
10	10	bot.	HP INK, BLUE GT52				
11	40	pcs.	STORAGE BOX: SNAP LOCK, CLEAR WHITE BOX 120L CAPACITY STACKABLE FOOD GRADE MATERIAL				
12	30	pack	STICKY NOTES (3" X 3")				
13	50	pack	STICKY NOTES (2" X 3")				
14	20	pcs.	CARTRIDGE BLACK-HP 615				
15	20	pcs.	CARTRIDGE TRI COLOR-HP 615				
16	40	box	STAPLE WIRE NO. 35N BOX OF 5,000 PC				
17	5	box	CLIP, BACKFOLD, 51 mm, 12 PCS./BOX				
18	10	roll	TAPE, TRANSPARENT 2"				
19	10	roll	PACKING TAPE 2"				
20	1	pcs.	WHITE BOARD HANGING DOUBI.E-SIDED WITH STAND 90" 120CM				
21	15	pack	LOOSE LEAF COVER/FOLDER (SET OF 50, 8.5" X 14", STURDY)				
22	10	unit	SSD HARD DRIVE (512G)				

