



**PROCUREMENT SECTION  
ADMINISTRATIVE DIVISION  
DSWD FIELD OFFICE IX**

DSWD-GF-010 | REV 01 / 12 OCT 2021

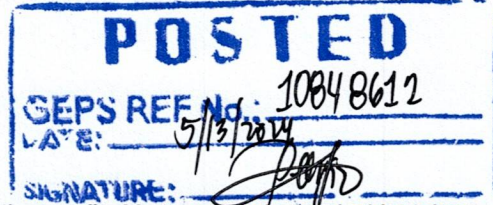
**REQUEST FOR QUOTATION**

RFQ NO. CIU-2024-04-0708  
DATE: MAY 7, 2024

CIU-2024-05-0708

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:



Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **JUNE 03, 2024, 5PM.**

Very truly yours,

**ROLANDO CUEVA**

REGIONAL PROCUREMENT OFFICER

**Terms and Conditions:**

- PURPOSE** : PROCUREMENT FOR 1 MEAL AND 2 SNACKS FOR SEPTEMBER AND OCTOBER, 2024
- PR NUMBER** : **CIU-2024-04-0708**
- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **WIN 5 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER**
- 4. Delivery Area : **DSWD-CIU, STA. BARBARA, ZAMBOANGA CITY**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A
- 10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

**Take Note:**

[Business/Mayor's Permit CY 2022](#)

[Income / Business Tax Return](#)

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_





ANNEX A: RFQ  
RFQ NO. : CIU-2024-04-0708  
DATE : MAY 7, 2024

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
CONTACT PERSON : CALVIN MONDICK R. RAVAL  
CONTACT NO. : 9065725581

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	30	PAX	1 MEAL AND 2 SNACKS(SEPTEMBER 2024) 25 PAYOUTS	10			
2	30	PAX	1 MEAL AND 2 SNACKS(OCTOBER,2024) 25 PAYOUTS	10			
			XX				
			<b>TOTAL</b>	<b>750,000.00</b>			

PURPOSE : PROCUREMENT FOR 1 MEAL AND 2 SNACKS FOR SEPTEMBER AND OCTOBER,2024  
PR. NO. : CIU-2024-04-0708

ROLANDO CUEVA  
Regional Procurement Officer

IRENE GUAVES  
CANVASSER

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER