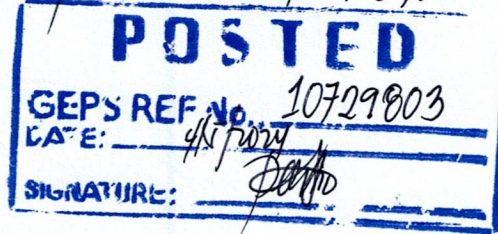


REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-04-0540
DATE: 3-Apr-2024

Pantamid - 2024-04-540



COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 9, 2024 @ 5:00 pm

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR THE USE OF THE PROVINCIAL OFFICE ZCIC (JAN. TO . DECEMBER 2024**
- PR NUMBER** : **2024-04-0540**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **15 CALENDAR DAYS OR UPON RECEIPT OF NTP**
- 4. Delivery Area : **DSWD FO IX ZAMBOANGA CITY**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____



Section 52.1b - Shopping

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST. ZAMBOANGA CITY
 CONTACT PERSON :
 CONTACT NO. :

ANNEX A: RFQ
 RFQ NO. : **2024-4-0540**
 DATE : **2024-04-03**

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	300	REMS	PAPER BOND LONG S -20 70 GSM	364,214.48			
2	150	REMS	PAPER BOND SHORT S-20 70 GSM				
3	300	REMS	PAPER BOND A4 S-20 GSM GOOD QUALITY				
4	10	BXS	EXPANDED FOLDER YELLOW LOG @ 500'S/BX				
5	3	PCS	OFFICE CHAIR HIGH BACK W/ ARM REST				
6	20	BTL	INK BT6000BK				
7	20	BTL	INK BT5000M				
8	20	BTL	INK BT5000Y				
9	20	BTL	INK BT5000C				
10	20	BTL	INK EPSON 003 BK				
11	20	BTL	INK EPSON 003CYAN				
12	20	BTL	INK EPSON 003MAGENTA				
13	20	BTL	INK EPSON 003 YELLOW				
14	100	BXS	PAPER FASTENER PLASTIC COATED 70MM				
15	100	PCS	STAPLER # 35 W/ REMOVER HD				
16	50	PCS	STAPLE REMOVER PLIERS TYPE				
17	200	BXS	STAPLE WIRE STANDARD				
18	200	PCS	CORRECTION TAPE 8MM				
19	200	PCS	TAPE TRANSPARENT WIDTH 24MM 1"				
20	20	PCS	RECORD BOOK 500PGS SIZE 214MM X 278MM MIN				
21	3	PCS	PLASTIC STORAGE BX W/ROLLER AND COVER				

22	25	PCS	TWO HOLES PUINCHER HD	3	14.48		
23	13	PCS	TAPE DISPENSER FOR BIG ROLL TAPE				
24	50	PADS	STICKY NOTE 3 X 3 ARROW INDEX				
25	50	PCS	STICKY NOTE 3 X3 ARROW INDEX SMALL				
26	50	PCS	EXPANDED ENVELOP LONG W/ GARTER GREEN				
27	1	PCS	STEEL FILLING CABINET 4 DRAWER CABINET RECESSED HANDLE STEEL				
28	13	PCS	ACRYLIC TABEL NAME BOARD 7 X 20 1 SIDE				
29	35	PCS	STAMPAD PAD # 1 VIOLET 5.5 X 4 " BIG SIZE				
30	35	PCS	STAMP APD INK 30 ML VIOLET				
31	1	UNIT	STAND FAN 16 INCHES				
32	20	BXS	BINDER CLIP BUTTER FLY CLIP				
33	10	PCKS	PHOTO PAPER A4 230GSM				
34	5	BXS	WHITE BAORD MARKER ERASING BLACK				
35	5	BXS	WHITE BOARD MARKER RED 12'S				
36	20	BXS	PERMANENT MARKER BLACK				
37	10	BXS	GEL PEN BLACK				
38	200	ROLS	TRANSPARENT TAPE BIG ROLL 1"				
39	20	ROLLS	TISSUE 3 PLY				

PURPOSE : FOR THE USE OF PROVINCIAL OPERATION OFFICE ZCIC
JAN. TO DECEMBER 2024

PR. NO. : 2024-4-0540


JHON GLOVA
CANVASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER