

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-04-0541

DATE: 4/3/24

Pantawid-2024-04-541

POSTED
GEP'S REF No. 10730124
DATE: 4/3/2024
SIGNATURE: *[Signature]*

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

*April 9, 2024 @ 8:00 am.
15 pm 5:00 pm*

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FOR THE USE OF SIBUGAY PANTAWID OPERATION CY 2024**
- PR NUMBER** : **2024-04-0541**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **15 CALENDAR DAYS UPON RECEIPT OF NTP**
- 4. Delivery Area : **DSWD FO IX ZAMBAONGA SIBUGAY PROVINCE**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

(signature over printed name)
Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____





Section 52.1b - Shopping

ANNEX A: RFQ

RFQ NO. : 2024-04-0541

DATE : 2024-04-03

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

PURCHASER'S SPECIFICATIONS				TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
ITEM NO.	QTY.	UNIT					
1	13	BXS	PAPER BOND A4 S-20 70 GSM	101,167.00			
2	14	BXS	PAER BOND LONG S-20 70 GSM				
3	2	BXS	PENCIL				
4	4	BXS	SIGNPEN BLUE 0.5 GEL TYPE				
5	4	BXS	SIGNPEN RED 0.5 GEL TYPE				
6	2	REMS	SPECIAL PAPER 90GSM OFF WHITE COLOR A4				
7	30	PCS	PLASTIC FRAME A4 BLUE COLOR				
8	5	PCS	INK FOR EPSON L3110 BLACK 003				
9	5	PCS	INK FOR EPSON L3110 YELLOW 003				
10	5	PCS	INK FOR EPSON L3110 CYAN 003				
11	5	PCS	INK FOR EPSON L3110 MAGENTA				
12	3	PCS	INK FOR EPSON L3118 BLACK 004				
13	3	PCS	INK FOR EPSON L3118 YELLOW 004				
14	3	PCS	INK FOR EPSON L3118 CYAN 004				
15	3	PCS	INK FOR EPSON L3118 MAGENTA 004				
16	6	ROLLS	PAPER TAPE 3"				
17	30	ROLLS	PLASTIC TAPE 1"				
18	2	PCS	MINI TAPE DISPENSER FOR 1"				
19	49	PCS	STAPLER # 35 HD				

20	14	BXS	PAPER CLIP				
21	6	BXS	PAPER CLIP 33MM				
22	2	PCS	PUNCHER TWO HOLES				
23	2	PCS	STAND FILE BOX LONG DOUBLE				
24	50	PCS	EXPANDED FOLDER LONG GREEN				
25	50	PCS	EXPANDED FOLDER LONG RED				
26	1	BXS	BROAD PERMANENT MARKER PEN BLACK				
27	12	PCS	CORRECTION TAPE 6M X 5MM				
28	21	PCS	CALCULATOR 12DIGIT DULA POWER SOLAR				
29	149	PCS	BROWN ENVELOP LONG				
30	1	PCS	EXTENTOMN WIRE 4 METERS 3 GANG				
31	5	BOT	BLEACH				
32	4	PCK	POWDER DETERGENT				
33	4	PCS	TOILET BOWL CLEANER				
34	1	PCS	TORNADO MOP 360				
				101,167.00			

PURPOSE : **FOR THE USE OF SIBUGAY PANTAWID OPERATION CY 2024**
PR. NO. : **2024-04-0541**

DOCUMENT/S REQUIRED DURING RFQ OPENING:
1. Mayor's Permit
2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

JUN GLOVA
CANVASSER

