

**REQUEST FOR QUOTATION**

**Section 52.1b - Shopping**

RFQ NO. 2024-03-0468  
DATE: 1-Apr-2024

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

SLP-2024-04-468  
**POSTED**  
CEPS REF No. 10711589  
DATE: 4/1/2024  
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before April 8, 2024 @ 5:00 pm

Very truly yours,

*[Signature]*  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

**Terms and Conditions:**

<b>PURPOSE</b>	:	<b>OFFICE EQUIPMENT- PRINTER FOR THE USE OF SLP STAFF- RPMO</b>
<b>PR NUMBER</b>	:	<b>2024-03-0468</b>
1. Award shall be made on per	:	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	:	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	:	<b>20 CALENDAR DAYS OR UPON RECEIPT OF NTP</b>
4. Delivery Area	:	<b>ZAMBOANGA CITY</b>
5. Terms of payment	:	W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	:	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	:	
8. Warranty	:	N/A
9. Performance Security	:	N/A

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



