

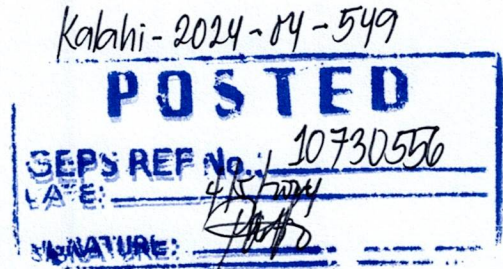
**REQUEST FOR QUOTATION**

MD-52 0 - Small Value Procurement

RFQ NO. 2024-04-0549  
DATE: April 02, 2024

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN NO : \_\_\_\_\_

Sir/Madam:



Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATION** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD fo-9 on or before

April 15 2024 @ 5:00:00 PM

Very truly yours,

**ROLANDO V. CUEVA**  
Regional Procurement Officer

**Terms and Conditions:**

PURPOSE : FOR KC-KKB CEAC FOR THE MUNICIPALITY OF PITOGO  
PR Number : 2024-04-0549

- 1. Award shall be made on per:  Item Basis  Lot Basis
- 2. Quotation Validity : 20 Calendar days from BID opening.
- 3. Goods shall be delivered : 25 days after received/ conformed on the PO
- 4. Delivery Area : **Pitogo, Zamboanga Del Sur**
- 5. Terms of payment : Within 60 Calendars after Delivery
- 6. Liquidated Damages/Penalty : 1/10 of 1% undelivered portion x no. of days delayed
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : n/a
- 9. Performance Security : n/a

Please email your request for quotation and annex A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



ADMINISTRATIVE DIVISION  
PROCUREMENT MANAGEMENT SECTION

DSWD-GF-002 | REV 02 | 17 AUG 2022

NP-53.9 - Small Value Procurement

**ANNEX A: RFQ**

RFQ No. : 2024-04-0549  
Date: April 02, 2024

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS: \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_

Item No.	Qty.	Unit	PURCHASER'S SPECIFICATIONS	Supplier/Service Provider's Specifications (Please writethe detailed specifications in the space provided)	Unit Cost	Total Cost
	153	pax	<b>Participatory Situational analysis/BDP Validation and need</b> 1 Meal and 2 snacks @ 1-day activity per barangay (3/brgy, 25 LGUs,ACT,MCT) April 10, 2024			
	55	pax	<b>Project Development Workshop</b> 1 Meal and 2 snacks @ 2-days activity per barangay (3/brgy, 25 LGUs,ACT,MCT) May 15-16, 2024			
	38	pax	<b>Procurement Refresher</b> 1 Meal and 2 snacks @ 2-days activity per barangay (6/brgy, 5 LGUs,ACT,MCT) July 16-17, 2024			
	38	pax	<b>Financial Management Refresher</b> 1 Meal and 2 snacks @ 2-days activity per barangay (4/brgy, 5 LGUs,ACT,MCT) July 18-19, 2024			
	31	pax	<b>Operation and Maintenance Training</b> 1 Meal and 2 snacks @ 2-days activity per barangay (3/brgy, 5 LGUs,ACT,MCT) September 12-13, 2024 XXXXXXXXXXXXXXXXXXXXXXXXXXXX			
						119,250.00

PURPOSE: **FOR KC-KKB CEAC FOR THE MUNICIPALITY OF PITOGO**  
PR. NO. **2024-04-0549**

**DOCUMENTS REQUIRED DURING RFQ OPENING:**

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

\_\_\_\_\_  
CANVASSER

**DOCUMENT/S REQUIRED BEFORE ISSUANCE OF NOTICE OF AWARD:**

1. Omnibus Sworn Statement for ABC's Above 500k

\_\_\_\_\_  
(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

## MENU for CEAC Activities

### MEALS

1. Fish/meat (fried or grilled)
2. Local vegetable soup
3. Vegetable salad
4. Side dishes
5. Drinks
6. Rice

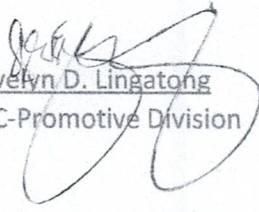
### Snacks

1. Local nutritious snacks with drinks

Prepared by:

VICENTE C. JUCY JR.

Approved by:

  
Evelyn D. Lingatong  
OIC-Promotive Division