

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 04-0472
DATE: 1-Apr-2024

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Procpen - 2024 - 04 - 472
POSTED
GEPS REF No: 10719119
DATE: 4/3/2024
SIGNATURE: *[Signature]*

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 8, 2024 @ 5:00 pm

Very truly yours,

[Signature]

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : IT equipment for suse of rspu staff for implementing its program
- PR NUMBER** : **2024-03-0473**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **10 calendar days upon receipt of approved NTP**
- 4. Delivery Area : **DSWD FO IX ZAMBOANGA CITY**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____





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ANNEX A: RFQ

RFQ NO. : 04-0472
DATE : 2024-04-01

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
10		Unit	Laptop (please see attached specification)	746,000.00			
50		Pcs	BTD60BK genuine brother ink black				
42		Pcs	Office productivity (office home & student) Please see attached specification				

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DOCUMENT/S REQUIRED DURING RFQ OPENING:
1. Mayor's Permit
2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

JERIC ATIGA
CANVASSER

