

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2024-04-0638
DATE: 23-Apr-2024

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

PANTAWD DIPOLOG- 2024-04-0638
POSTED
GEPS REF No. 10788818
DATE: 4/24/2024
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

May 13th 2024 @ 5:00 pm

Very truly yours,

[Signature]

ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **FORTHE USE OFFICE SUPPLIES OF MOO DIPOLOG**
- PR NUMBER** : **2024-04-0638**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **15 CALENDAR DAYS OR UPON RECEIPT OF NTP**
- 4. Delivery Area : **DSWD FO IX ZAMBOANGA DEL NORTE DILPOLOG**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____



Section 52.1b - Shopping

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST. ZAMBOANGA CITY
 CONTACT PERSON :
 CONTACT NO. :

ANNEX A: RFQ
 RFQ NO. : **2024-04-0638**
 DATE : **2024-04-23**

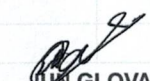
ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	356	REMS	PAPER BOND LONG S-20 500'S/ REM				
2	8	REMS	PAPER BOND S-20 500'S/REM				
3	23	BOTL	INK BTD60 BLACK BROTHER				
4	7	BOTL	INK BTD60 BLUE BROTHER				
5	7	BOTL	INK BTD60 YELLOW BROTHER	204,258.00			
6	7	BOTL	INK BTD60 MAGENTA BROTHER				
7	30	BOTL	INK 664 BLACK EPSON				
8	7	BOTL	INK 664 BLUE EPSON				
9	7	BOTL	INK 664 YELLOW EPSON				
10	7	BOTL	INK 664 MAGENTA EPSON				
11	6	BOTL	INK 003 BLACK EPSON				

12	1	BOTL	INK 003 BLUE EPSON				
13	1	BOTL	INK 003 YELLOW EPSON				
14	1	BOTL	INK 003 MAGENTA EPSON				
15	36	BXS	BALLPEN BALLPOINT BLACK				
16	2	BX	BALLPEN BALLPOINT BLUE				
17	2	BXS	BALLPEN BALLPOINT RED				
18	8	BXS	SIGN PEN 0.5 BLACK				
19	3	BXS	SIGN PEN 0.5 BLUE				
20	115	BXS	PAPER FASTENER PLASTIC	204,258.00			
21	96	PCS	CORRECTION TAPE 8M				
22	7	PC.	RECORD BOOK @ 500LVS				
23	11	BOTL	ALL PURPOSE GLUE @ 130 GRAMS				
24	209	PCS	EXPANDED ENVELOP LONG				
25	15	PCS	ORDINARY FOLDER LONG				
26	5	BXS	PERMANENT MARKER BLACK @ 12'S/BX				
27	29	BXS	PAPER CLIP SMALL				

28	32	BXS	PAPER CLIP BIG			
29	10	PCS	PUNCHER 2 HOLES HD			
30	32	PCS	STAPLER W/REMOVER NO.35			
31	68	BXS	STAPLE WIRE NO.35	204,258.00		
32	36	PCS	STICKY NOTES 3 X3 "			
33	5	PCS	HIGHLIGHTER PEN			
34	17	ROLLS	PACKING TAPE BIG 2"			
35	1	PCS	CALCULATOR 12 DIGITS			
36	50	PCS	BROWN ENVELOP LONG			
37	50	PCS	BROWN ENVELOP SHORT			
38	1	PC	STORAGE BOX 50 LITERS			

PURPOSE : **FORTHE USE OFFICE SUPPLIES OF MOOD ^{9K} DPU ¹⁰⁶ CLUSTER ZDN FOR CY 2024**

PR. NO. : **2024-04-0638**


JHON GLOVA
CANVASSER

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

