



ADMINISTRATIVE DIVISION
PROCUREMENT MANAGEMENT SECTION

DSWD-GF-002 | REV 02 | 17 AUG 2022

REQUEST FOR QUOTATION

RFQ NO. 2024-02-0207
DATE: APRIL 01, 2024

Handwritten: MAU VANE

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Handwritten: CIU-2024-04-207
POSTED
GEP'S REF NO: *10748088*
DATE: *4/12/2024*
SIGNATURE: *[Signature]*

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **APRIL 15, 2024, 5PM.** *16, 2024 @ 8:00 am*

Very truly yours,

[Signature]
ROLANDO CUEVA

Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **PROCUREMENT FOR FOOD SUBSIDIES FOR CIU CY 2024**
- PR NUMBER** : **2024-02-0207**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **20 DAYS UPON RECEIPT OF PURCHASE ORDER**
- 4. Delivery Area : **CIU-DSWD, STA. BARBARA ZAMBOANGA CITY**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

Please email your accomplished request for QUOTATION and ANNEX A at bac.dswd.fo9@gmail.com

(signature over printed name)
Supplier



ADMINISTRATIVE DIVISION
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SMALL VALUE

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
 IRENE C. GUAVES
 09171031047

ANNEX A: RFQ :
 RFQ NO. : 2024-02-0207
 DATE : APRIL 01, 2024

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	5000	SACKS	SACKS FOR 10 KLS.(+/-) 21.5 IN X 13.5 IN) WITH DSWD LOGO	300,000.00			
			XXXXXXXXXXXXXXXXXXXX				
			TOTAL	300,000.00			

PURPOSE : PROCUREMENT FOR FOOD SUBSIDIES FOR CIU CY 2024
 PR. NO. : 2024-02-0207

DOCUMENT/S REQUIRED DURING RFQ OPENING:
 1. Mayor's Permit
 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

IRENE C. GUAVES
 IRENE C. GUAVES
 CANVASSER



Department of Social Welfare and Development

Field Office 9 - Zamboanga Peninsula