

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 2024-03-0401
DATE: 01-09-24

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN : _____

Sir/Madam:

HFH-2024-04-401
POSTED
GEPS REF: 10740317
DATE: 4/16/2024
SIGNATURE: [Signature]

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before April 16, 2024 @ 8:00 am

Very truly yours,

[Signature]

ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

PURPOSE : FOR THE AIRCON CLEANING AT HOME FOR THE ELDERLY.
PR NUMBER : 2024-03-0401
1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : 15 DAYS UPON RECEIPT OF NTP
4. Delivery Area : LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY
5. Terms of payment : WITHIN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____





**HOME FOR THE ELDERLY
PROTECTIVE SERVICES DIVISION /
FIELD OFFICE IX**

COMPANY NAME : _____
 COMPANY ADDRESS : _____
 CONTACT PERSON : _____
 CONTACT NO. : _____

Section 53.9-Small Value Procurement

ANNEX A: RFQ

RFQ NO. : 2024-03-0401

DATE : 09-08-29

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
SEQ.	1	LOT	AIRCON CLEANING				
1	16	units	Labor for Aircon Cleaning; Wndow Type				
2	4	quarters	Labor for Aircon Cleaning; Split Type;Koppel Brand 8 units X 4 Quarters				
3	4	<i>quarters units</i>	Labor for Aircon Cleaning;Floor Mounted Type 4 units X 4 Quarters				
			XX				
			TOTAL	P96,000.00			

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- DOCUMENT/S REQUIRED DURING RFQ OPENING:**
1. Mayor's Permit
 2. Philgeps Registration Number
 3. Income/Business Tax Return for ABC's Above 500k

[Handwritten Signature]
 GEMMAR M. GELAND
 PROCUREMENT-FOCA

CANVASSER

 SUPPLIER (Signature over Printed Name)

