

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 03-0484
DATE: March 26, 2024

FMD-2024-03-484
POSTED
GEPS REF. No. *10701448*
DATE: *3/26/2024*
SIGNATURE: *[Signature]*

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 1, 2024 @ 5:00pm

Very truly yours,

[Signature]
ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **2024 Office Supplies of Accounting Section**
- PR NUMBER** : **2024-03-0484**
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : **60 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **30 Calendar Days Upon Receive NTP**
- 4. Delivery Area : **DSWD-FO-IX**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

Please email your request for quotation and annex a at baicrfq.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



