



ADMINISTRATIVE DIVISION PROCUREMENT MANAGEMENT SECTION

DSWD-GF-002 | REV 02 | 17 AUG 2022

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. DATE: 03-0484

March 26, 2024

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

DIVIPANT TIN

Sir/Madam:

SIGNATURE: Shu hiny

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before

April 1, 2004@ 5:00pm

Very truly yours

ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

PURPOSE

2024 Office Supplies of Accounting Section

PR NUMBER

2024-03-0484

1. Award shall be made on per

__ Item Basis

√ Lot Basis

2. Quotation validity

60 CALENDAR DAYS FROM BID OPENING

3. Goods shall be delivered on

30 Calendar Days Upon Receive NTP

4. Delivery Area

: DSWD-FO-IX

5. Terms of payment

W/ IN 60 CALENDAR DAYS AFTER DELIVERY

6. Liquidated Damages/Penalty

1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty

N/A

9. Performance Security

N/A

Please email your request for quotation and annex a at bacrfq.dswdfo9@gmail.com

(signature over printed name)

Supplier

DSWD Field Office IX , General Vicente Alvarez Street, Zamboanga City, Philippines 7000 Website: http://www.dswd.gov.ph/fo9@dswd.gov.ph Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652





COMPANY NAME

COMPANY ADRESS

CONTACT PERSON CONTACT NO.



ADMINISTRATIVE DIVISION PROCUREMENT MANAGEMENT SECTION DSWD-GF-002 | REV 02 | 17 AUG 2022

Section 52.1b - Shoppin

ANNEX A: RFQ

RFQ NO.

03-0484

DATE

March 26, 2024

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
TEN NO.	QIT.	ONII	1 Distribution of the control of the				
1	50	pcs	Sign Pen, Black Liquid/gel ink, 0.7mm needle tip				
2	50	pcs	Sign Pen, Blue Liquid/gel ink, 0.7mm needle tip				
3	10	pcs	Keyboard, High quality, black				
4	16	pcs	Uninterruptible Power Supply (UPS) 650VA 360W				
5	50	pcs	Ink Cart. Epson 003, Cyan				
6	50	pcs	Ink Cart. Epson 003, Yellow				
7	75	pcs	Ink Cart. Epson 003, Balck				
8	50	pcs	Ink Cart. Epson 003, Magenta				
			xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				
				110.000.00			
			Total	146,000.00			

PURPOSE

2024 Office Supplies of Accounting Section

PR. NO.

2024-03-0484

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit

2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME) SUPPLIER

BASIR H. NUMMING