



REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO.	03-0354	
141 6 110.	0.84 2024	
DATE:	6-Mar-2024	

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

POSTED

SHANATURE:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

PURPOSE

Office supplies for Social pension

PR NUMBER

2024-03-0354

1. Award shall be made on per

2. Quotation validity

30 CALENDAR DAYS FROM BID OPENING

3. Goods shall be delivered on

10 CALENDAR DAYS UPON RECEIPT OF NTP

4. Delivery Area

DSWD FO IX ZAMBOANGA CITY

5. Terms of payment

W/ IN 60 CALENDAR DAYS AFTER DELIVERY

6. Liquidated Damages/Penalty

1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

Warranty

N/A

9. Performance Security

N/A

(signature over printed name)

Supplier

PHILGEPS NO.:

PHILGEPS EXPIRY:







ANNEX A: RFQ
RFQ NO. :
DATE

03-0354 2024-03-06

Section 52.1b - Shopping

COMPANY NAME

	10	60	20	1 2	ITEM NO. QTY.		CONTACT NO	O DE DEBON	COMPANY ADRESS
	Bix	Pcs	Pack	Pcs	TINU				
los cover legal chipboard 50pcs per bundle	Envelope expanding kraftboard garter legal brown	Pcs Plastic mega box high impact 120L	Pack Special paper 10 sheets per pack A4 size pale cream color	Pcs Luggage trolly hard case 20 inches	HAINATI	DIIRCHASER'S SPECIFICATIONS			
	1					TOTAL ABC			
						BIDDEK o or	Signature of the state of the s		
						BIDDER	ECIFICATIONS		
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Dec DATE UNIT PURCHANSER'S SPECIFICATIONS TOTALASSER'S SPECIFICATION SPECI	NO.				1000	BIDDER'S SPECIFICATIONS	
2 Pcs Luggage trolly hard case 20 inches 20 Pack Special paper 10 sheets per pack A4 size pale cream color 20 Pack Special paper 10 sheets per pack A4 size pale cream color 60 Pcs Plastic mega box high impact 120L 61 Pcs Loose leaf cover legal chipboard 50pcs per bundle 62 pcs BT5000K genuine brother ink black 63 pcs BT5000K genuine brother ink black 64 pcs BT5000K genuine brother ink kyellow 65 pcs Sign pen 0.5mm point tip black 66 pcs Sign pen 0.5mm point tip black 67 pcs Sign pen 0.7mm ballpoint click black 68 pcs Ballpen 0.7mm ballpoint click black 69 pcs Scisors stainless steel sharp 60 pcs Scisors stainless steel sharp 60 pcs Record book 200 pages 60 pcs Record book 200 pages 60 pcs Record book 300 pages 60 pcs Record book 300 pages 60 pcs Record book 300 pages 60 pad Clip backfold 50mm 60 Box Clip backfold 50mm 60 Box Paper clip vinyl plastic coaled 33mm 60 Box Paper clip vinyl plastic coaled 33mm 60 Box Rubber band no. 16 50gram	QTY.	UNI	7				
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Office supplies for Social pension

2024-03-0354

PURPOSE PR. NO.

2. Philgeps Registration Number 1. Mayor's Permit

DOCUMENT/S REQUIRED DURING RFQ OPENING: (SIGNATURE OVER PRINTED NAME)

SUPPLIER

