

**REQUEST FOR QUOTATION**

*Section 53.9b - SVP - Goods*

RFQ NO. **01-0099**  
DATE: **3/1/2024**

COMPANY NAME: \_\_\_\_\_  
COMPANY ADDRESS: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
CONTACT NO.: \_\_\_\_\_  
COMPANY TIN: \_\_\_\_\_

Sir/Madam:

*HFW-2024-03-0099*  
**POSTED**  
GEPS REF No: \_\_\_\_\_  
DATE: *03/11/2024*  
SIGNATURE: \_\_\_\_\_

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with **Annex A** to **DSWD FO IX BAC OFFICE** on or before **MARCH 18, 2024**  
**@ 5:00PM**

Very truly yours,



**ROLANDO CUEVA**  
Regional Procurement Officer

Terms and Conditions:

**PURPOSE: PROCUREMENT OF CATERING SERVICE FOR THE CONDUCT OF MONTHLY STAFF MEETING OF HOME FOR WOMEN.**

**PR NUMBER : 2024-01-0091**

- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **MARCH TO DECEMBER**
- 4. Delivery Area : **HFW, DSWD COMPOUND, MAMPANG, ZAMBOANGA CITY**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_



