

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 2024-0143
DATE: 02-11-24

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN : _____

HFE-2024-02-0143
POSTED
GEP'S REF No.: _____
DATE: 02/11/24
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to comply with **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized copy of this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before 26 FEB 2024 @ 05:00 pm

Very truly yours,


ROLANDO V. CUEVAS
Regional Procurement Officer

Terms and Conditions:

PURPOSE	:	CONDUCT OF MONTHLY MEETINGS AT HOME FOR THE ELDERLY.
PR NUMBER	:	2024-01-0143
1. Award shall be made on per	:	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	:	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	:	FEBRUARY-DECEMBER 2024
4. Delivery Area	:	LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY
5. Terms of payment	:	WITHIN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	:	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	:	
8. Warranty	:	N/A
9. Performance Security	:	N/A

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Section 53.9-Small Value Procurement

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ANNEX A: RFQ :
RFQ NO. : 2024-01-0143
DATE : 07.19.24

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	LOT		CATERING SERVICE				
12	months		Conduct of Monthly Social Services Meeting; One Snack; 10 Staff X 100/pax				
12	months		Conduct of Monthly Case Conference Meeting; One Snack; 35 Staff X 100/pax				
8	months		Conduct of Monthly Staff Meeting; One meal and One Snack; 400php X 45pax				
12	months		Conduct of Monthly Houseparent Meeting; One Snack; 20 Staff @ 100/pax				
			XX				
			TOTAL	₱222,000.000			

PURPOSE : CONDUCT OF MONTHLY MEETINGS AT HOME FOR THE ELDERLY.

PR. NO. : 2024-01-0143

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

SUPPLIER (Signature over Printed Name)


GERALD M. CALADO
PROCUREMENT-FOCAL

CANVASSER

