

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 2024-01-100
DATE: FEB. 04, 2024
HPE - 2024-01-100

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN : _____

POSTED
CEPS REF No.: _____
DATE: 02-07-2024
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before FEB 12, 2024 @ 05:00 PM

Very truly yours,

[Signature]
ROLANDO V. CUEVAS
Regional Procurement Officer

Terms and Conditions:

PURPOSE	:	FOR THE CONDUCT OF BIRTHDAY CELEBRATION OF CLIENTS. JANUARY-DECEMBER 2024
PR NUMBER	:	2024-01-0100
1. Award shall be made on per	:	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	:	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	:	<u>JANUARY - DECEMBER 2024</u>
4. Delivery Area	:	<u>LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY</u>
5. Terms of payment	:	<u>WITHIN 02 CALENDAR DAYS AFTER DELIVERY</u>
6. Liquidated Damages/Penalty	:	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	:	
8. Warranty	:	N/A
9. Performance Security	:	N/A

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



**CONDUCT OF MONTHLY
BIRTHDAY CELEBRATION OF RESIDENTS**

AM SNACKS	LUNCH	PM SNACKS
BANANA CAKE; MEDIUM ORANGE JUICE 50ML	SOTANGHON GUISADO	CLUBHOUSE SANDWICH ORANGE JUICE 50 ML
	BEEF CALDERETA	
	CHICKEN ADOBO	
	VEGETABLE LUMPIA SHANGHAI	
	CALAMANSI JUICE	

PREPARED BY:

[Signature]
JOEVEN C. BENDYO
Cook II

APPROVED BY:

[Signature]
GREN F. MARTINEZ
Regional Nutritionist Dietitian III