



PROTECTIVE SERVICES DIVISION
CRISIS INTERVENTION UNIT
FO IX

DSWD-GF-010 | REV 00 JAN 2024

REQUEST FOR QUOTATION

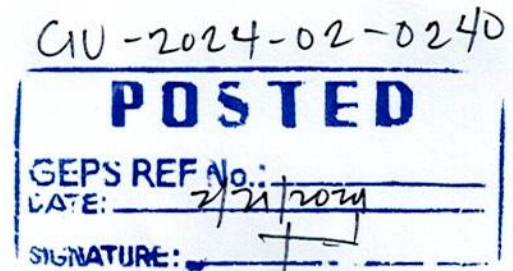
Section 52.1b - Shopping

RFQ NO. 2024-02-0240

DATE: FEBRUARY 21, 2024

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:



Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **FEBRUARY 26, 2024, 5PM.**

Very truly yours

ROLANDO CUEVA
Regional Procurement Officer

Terms and Conditions:

PURPOSE : PROCUREMENT OF OFFICE SUPPLIES OF CIU CY 2024

PR NUMBER : 2024-02-0240

1. Award shall be made on per : ☐ Item Basis ☒ Lot Basis

2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING

3. Goods shall be delivered on : 20 DAYS UPON RECEIPT OF PURCHASE ORDER

4. Delivery Area : CIU-DSWD, STA. BARBARA ZAMBOANGA CITY

5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY

6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty : N/A

9. Performance Security : N/A

Please email your accomplished request for QUOTATION and ANNEX A at bac.dswd.fo9@gmail.com

(signature over printed name)
Supplier



Section 52.1b - Shopping

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
IRENE C. GUAVES
09171031047

ANNEX A: RFQ
RFQ NO. :
DATE :
2024-02-0240
FEBRUARY 21, 2024

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ASG	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	500	BOT	BROTHER BTD 60BK INK BLACK 108.0ML	325,000.00			
2	200	BOT	BROTHER REFILL TANK INK BT5000 (YELLOW) 48.8ML	130,000.00			
3	200	BOT	BROTHER REFILL TANK INK BT5000 (CYAN) 48.8ML	130,000.00			
4	200	BOT	BROTHER REFILL TANK INK BT5000 (MAGENTA) 48.8ML	130,000.00			
TOTAL				715,000.00			

PURPOS :
PR NO. :
2024-02-0240
PROCUREMENT OF OFFICE SUPPLIES OF CIU CY 2024

DOCUMENTS REQUIRED DURING RFQ OPENING:
1. Mayor's Permit
2. Phildeps Registration Number

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

IRENE C. GUAVES
CANVASSER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph> Tel Nos. (0831) 981-6030/991-6029 Telefax: (0831) 983-064

