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**SUBMISSION OF CERTIFICATION OF UNDERTAKING EARLY PROCUREMENT  
ACTIVITIES FOR FY 2024 OF DSWD FO IX**

1 message

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**Bids and Awards Committee FO9** <bac.fo9@dswd.gov.ph>

Mon, Jan 22, 2024 at 8:20 PM

To: earlyprocurement@gppb.gov.ph

Cc: Alnafe S Tiblani &lt;astiblani@dswd.gov.ph&gt;, Rolando V Cueva &lt;rvcueva@dswd.gov.ph&gt;, "Ma. Socorro S Macaso" &lt;mssmacaso@dswd.gov.ph&gt;, Gemaina H Bangahan &lt;ghbangahan@dswd.gov.ph&gt;

Good day!

We are respectfully submitting herewith the attached **FY 2024 Certificate of Undertaking Early procurement Activity (EPA)** with corresponding Approved FY 2024 Indicative Annual Procurement Plan of the Department of Social Welfare and Development (DSWD)-Field Office IX.

The said document was also posted at the Agency Website.

Please acknowledge receipt of this email.

Thank you and God Bless.

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**2 attachments****1. FY 2024 Certificate of Undertaking Early procurement Activity (EPA)-DSWD FO IX.pdf**  
1325K**2. INDICATIVE APP FOR CY 2024-NON CSE DSWD FO IX.pdf**  
1813K

DRN: IX-FO-BAC-A-REP-24-01-02647-S

**FOR :** **ATTY. ROWENA CANDICE M. RUIZ**  
**Executive Director V**  
**Government Procurement Policy Board Technical Support**  
**Office**  
**(GPPB-TSO)**  
**Unit 2506 Raffles Corporate Center, F. Ortigas Jr. Road,**  
**Ortigas center, Pasig City, Philippines 1605**

**FROM :** **THE REGIONAL DIRECTOR**

**SUBJECT :** **SUBMISSION OF FY 2024 CERTIFICATE OF UNDERTAKING**  
**EARLY PROCUREMENT ACTIVITIES (EPA)**

**DATE :** **JANUARY 22, 2024**

We are respectfully submitting herewith the attached **FY 2024 Certificate of Undertaking Early procurement Activity (EPA)** of the Department of Social Welfare and Development (DSWD)-Field Office IX.

The said document was also posted at the Agency Website.

Please acknowledge receipt.

Thank you so much.

  
**RIDUAN R. HADJIMUHAMMAD, CESO IV**  
Regional Director



Annex “A-1”

**CERTIFICATION OF UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES**

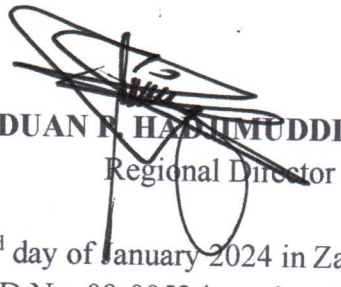
I hereby certify that the Department of Social Welfare and Development (DSWD) Field office IX has successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency’s Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2024 in the following amounts:

| Description <sup>16</sup>                                  | Total Amount<br>(in PhP) |
|--|--------------------------|
| a. Total Amount in Indicative APP based on NEP             | : <u>176,560,888.73</u>  |
| b. Less: Exceptions <sup>17</sup>                          | : <u>66,142,514.93</u>   |
| c. Total Amount of Eligible Procurement Projects [c=(a-b)] | : <u>110,418,373.80</u>  |
| d. Amount of Successful <sup>18</sup> EPA projects         | : <u>68,596,619.97</u>   |
| e. Percentage of Successful EPA [e=(d/c)*100]              | : <u>62.12%</u>          |

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2023, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the Department of Social Welfare and Development (DSWD) Field Office IX and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on 22<sup>nd</sup> day of January 2024 in Zamboanga City, Philippines.

  
**RIDUAN F. HADSUMUDDIN, CESO IV**  
Regional Director

SUBSCRIBED AND SWORN to before me this in 22<sup>nd</sup> day of January 2024 in Zamboanga City, Philippines, with affiant exhibiting me his/her DSWD ID No. 09-0052 issued on March 21, 2023 at DSWD Central office, Quezon City, Philippines.


NOTARY PUBLIC

Doc. No. **5**

Page No. **2**

Book No. **166**

Series of **2024**

  
**EVANGELINA S. DOCTOLERO**  
Notary Public  
Notarial Commission No. 23-140  
Issued 12-06-2023 until December 31, 2024  
IBP Lifetime No. 03821  
PTR No. 2800212; 01/03/24; ZC  
Roll of Attorney No. 38466  
MCLE VII-0015075; 04-14-2025  
TIN: 149-350-803  
2F, Unit A, Bangayan Bldg. Veterans Ave., ZC

<sup>16</sup>Amount and values refer to the Approved Budget for the Contract

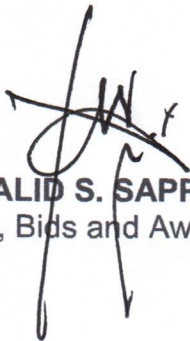
<sup>17</sup> See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus

<sup>18</sup> Section 3.1 of GPPB Circular 06-2019 provides that the “EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the Hope as to the award of the contract xxx”

## POSTING CERTIFICATION

This is to certify that the Department of Social Welfare and Development (DSWD) Field Office IX has posted its **FY 2024 Certificate of Undertaking Early Procurement Activities (EPA)** on its agency website and can be accessible through this link: <https://fo9.dswd.gov.ph/wp-content/uploads/2024/01/CERTIFICATE-OF-EPA-2024.pdf>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this **22nd** day of **January 2024**.



**ALWALID S. SAPPAYANI**  
Head, Bids and Awards Committee Secretariat