

## REQUEST FOR QUOTATION

## Section 52.1b - Shopping

RFQ NO. 09-1348  
DATE: September 5, 2023COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.  
COMPANY TIN

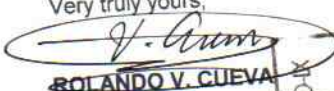
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before  
Sept. 07, 2023 @ 05:00 PM

Very truly yours,

  
**ROLANDO V. CUEVA**  
Regional Procurement Officer

## Terms and Conditions:

## PURPOSE

: Drawer and chairs for PSD staff

## PR NUMBER

: **2023-09-1348**

1. Award shall be made on per

: Item Basis ✓ Lot Basis

2. Quotation validity

: **30 CALENDAR DAYS FROM BID OPENING**

3. Goods shall be delivered on

: **10 Calendar days upon receipt of NTP**

4. Delivery Area

: **DSWD FO IX ZAMBOANGA CITY**

5. Terms of payment

: **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**

6. Liquidated Damages/Penalty

: **1/10 of 1% of undelivered portion x No. of days of delay**

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty

: **N/A**

9. Performance Security

: **N/A**

Please email your accomplished request for QUOTATION and ANNEX A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO. \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



DSWD-GF-002 | REV 02 | 17 AUG 2022

COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.

ANNEX A: RFQ  
RFQ NO. : 09-1348  
DATE : September 5, 2023

Section 52.1b - Shopping

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
22	Unit	3 layer metal steel drawer					
			H-485mm W-410mm L-280mm with wheels				
4	unit	Office chairs					
			leather type chair material, 360 degrees swivel chair functions				
			adjustable height, tilting mechanism adjustment with head and footrest				
				160,000.00			
			XX				

PURPOSE Drawer and chairs for psd staff  
PR. NO. 2023-09-1348

JERRI N. ANIGA  
CANASSER

- DOCUMENTS REQUIRED DURING RFQ OPENING:**  
1. Mayor's Permit  
2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos. (062) 991-6030/991-6056 Telefax: (062)9934-XXXX

