

**NOTICE TO PROCEED**

September 6, 2023

**HANISARAH SABER SARIPADA**  
Proprietor  
**ZARAH'S MARKET GROCERY PRODUCTS DISTRIBUTION**  
Datu Saber, Marawi City  
[Zarahmarket@gmail.com](mailto:Zarahmarket@gmail.com)  
Cp No. 09778131644

Dear Ms. Saripada:



The attached contract having been approved, notice is hereby issued to **ZARAH'S MARKET GROCERY PRODUCTS DISTRIBUTION** to proceed with the supply and ITB-2023-07-055 2<sup>nd</sup> Public Bidding Supply and Delivery of Commercial Rice for DSWD FO IX, SFP 13<sup>th</sup> Cycle Implementation in ZSP District I for a contract cost of Three Million Eight Hundred Seven Thousand Six Hundred Seventy Two Pesos and 96/100 (Php 3,807,672.96).

Deliveries shall be completed based on the delivery schedules stipulated in the bidding document, while Liquidated Damage (LD) shall be imposed for the deliveries at 1/10 of 1% of the unperformed/undelivered portion for every day of delay.


Effectively of the contract commences as soon as this notice is received by the supplier/bidder.

Please acknowledge receipt of this notice.

Very truly yours,

  
**MARIA CORAZON G. SUMICAD**  
OIC-ARDA 

CONFORME

  
**ZARAH'S MARKET GROCERY PRODUCTS DISTRIBUTION**  
Authorized Representative  
Date: Sept 7, 2023

## CONTRACT AGREEMENT

THIS AGREEMENT made this 30 day of August 2023 between **Department of Social Welfare and Development (DSWD) Field Office No. 9**, Gen. Vicente Alvarez Street, Zamboanga City, Philippines (hereinafter called "the Entity") of the one part and **ZARAH'S MARKET GROCERY PRODUCTS DISTRIBUTION** Datu Saber, Marawi City Philippines, (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **ITB-2023-07-055 2<sup>nd</sup> Public Bidding Supply and Delivery of Commercial Rice for DSWD FO IX, SFP 13<sup>th</sup> Cycle Implementation in ZSP District I**. And has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Million Eight Hundred Seven Thousand Six Hundred Seventy Two Pesos and 96/100 (Php 3,807,672.96)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
  - Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - ii. Notarized Performance Securing Declaration or Performance Security
  - iii. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - iv. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Three Million Eight Hundred Seven Thousand Six Hundred Seventy Two Pesos and 96/100 (Php 3,807,672.96)** or such other sums as may be ascertained, **ZARAH'S MARKET GROCERY PRODUCTS DISTRIBUTION** Agrees to supply and deliver the above-cited items in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development (DSWD) Field Office IX**, Gen. Vicente Alvarez Street, Zamboanga City, Philippines, agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof, the parties hereto have caused this agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


  
**RIDUAN P. HADJIMUDDIN, CESO IV**  
 Regional Director  
 for:  
 DSWD FIELD OFFICE IX

  
**HANISARAH SABER SARIPADA**  
 proprietor  
 for:  
 ZARAH'S MARKET GROCERY  
 PRODUCTS DISTRIBUTION

EXECUTED AND SIGNED IN THE PRESENCE OF:

  
**RENATO G. FOJAS**  
 Witness

AND

  
**MUARIEF MINANDANG**  
 Witness

REPUBLIC OF THE PHILIPPINES)  
 CITY OF ZAMBOANGA ) S.S  
 X-----X


ACKNOWLEDGMENT

BEFORE ME, a Notary Public, on the above date and place, personally appeared the following:

NAME	DETAILS
RIDUAN P. HADJIMUDDIN, CESO IV	DSWD ID # 09-0052
HANISARAH SABER SARIPADA	TIN: 443-511-426-000

Both known to be to be the same persons who executed the foregoing instrument and who acknowledged to me that the same is their own free will and voluntary acts and deed as well as that of the institution represented. This agreement consisting of two pages (2) signed by the parties and their instrumental witness in all pages refer to an AGREEMENTS for the contract.

DOC NO. 3468  
 PAGE NO. 203  
 BOOK NO. 02  
 SERIES OF 2023

  
**ATTY. AMOR M. BATARA**  
 NOTARY PUBLIC  
 Until December 31, 2023  
 Roll No. 34693  
 BP No. 164185 - 5/7/21  
 PTR No. 0300702Q - 6/17/19 - Marawi City  
 MCLE EXEMPTED  
 NOT.COM No. 472-22