



REQUEST FOR QUOTATION

RFQ NO. 2023-08-1237
DATE: 22-Aug-2023

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **04 SEP 2023** @ 5:00 PM.

Very truly yours,

Rolando V. Cueva
ROLANDO V. CUEVA

Procurement Officer

Terms and Conditions:

PURPOSE : FOR KALAH I 2ND SEMESTER SUPPLIES (ACT)

PR NUMBER : 2023-08-1237

- | | | |
|--|--|--------------|
| 1. Award shall be made on per | Item Basis | xx Lot Basis |
| 2. Quotation validity | 20 CALENDAR DAYS FROM BID OPENING | |
| 3. Delivery Period | 25 days after conform on the P.O. | |
| 4. Delivery Area | DSWD FO-9, ZC | |
| 5. Terms of payment | WITH IN 60 WORKING DAYS | |
| 6. Liquidated Damages/Penalty | 1/10 of 1% of undelivered portion x No. of days of delay | |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | | |
| 8. Warranty | N/A | |
| 9. Performance Security | N/A | |

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Please email your accomplished request for quotation and annex A @ bac.dswdfo9@gmail.com

Note:
Mayor's Business/Permit

(signature over printed name)

Supplier

PHILGEPS NO.:
PHILGEPS EXPIRY:





COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
CONTACT PERSON : EDWIN O. HIBIONADA
CONTACT NO. : 9654472971

RFQ NO. : 2023-08-1237
DATE : 08/22/2023

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS REQUIRED	UNIT COST	TOTAL COST
20	units		Bottless storage Rack shelves 120 x 40 x 80 cm-5 layers			P	P
15	pcs		A4 Certificate Documents Frame				
30	pcs		Carbon Film A4				
1000	reams		Paper, Multi-purpose, A4, 70 gsm				
800	reams		Paper, Multi-purpose, Legal, 70 gsm				
50	box		Folder Legal Size				
55	pcs		Archfile file folder with side mechanism & green top Mechanism long				
150	roll		Tape, Masking, 24mm-22m				
100	roll		Tape, Masking, 48mm-22m				
90	roll		Tape, Packing, 48mm-30m(brown)				
200	roll		Tape, Transparent, 24mm-50m				
100	roll		Tape transparent, 48mm-30m				
Total =				611,992.10			
For Submission with the canvass paper:							
1. Business Permit							
2. Philgeps Certification							
TOTAL =						P	

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EDWIN O. HIBIONADA
CANVASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER